



**MINUTES OF A MEETING OF EDUCATION COUNCIL  
HELD MONDAY, DECEMBER 14, 2015 AT 9:00AM  
BOARDROOM - NEW WESTMINSTER CAMPUS**

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**1. ROLL CALL:**

**Members Present:**

Thor Borgford  
Manuela Costantino  
Kathy Denton  
John Fleming  
Christine Kerr  
Edith Kirkpatrick (for Anna Helewka)  
Todd Harper (Vice Chair)  
Mary Hodder  
Pawan Johal  
Olga Kalachinskaya  
Weissy Lee  
Rod Midgley  
Jasmine Nicholsfigueiredo (Chair)  
Monique Paulino (Board Liaison)  
Catherine Sales  
Jeff Schutts  
Jenny Shin  
George Stroppa  
Ruab Waraich  
Andria Wrench  
Kate Yoshitomi (for Sheilagh Badanic)

**Regrets:**

Sheilagh Badanic  
Anna Helewka  
Brent Stant

**Guests:**

Barbara Allen  
Mark Elliott  
Nelson Eng  
Brenna Gray  
Meg Stainsby  
Kyle Vuorinen

**Absent:**

Kate Gray

Sandra Bird (Recorder)

The Chair welcomed guests and introduced new student representative Pawan Johal to Education Council.

**2. APPROVAL OF THE AGENDA**

The Chair proposed the following amendment to the Agenda:

- Item 4.2 Addition to Credentials Awarded at Douglas College Policy will be for feedback.

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered and approved as amended.

**3. APPROVAL OF MINUTES**

The November 16<sup>st</sup> Education Council Minutes were approved as distributed.

#### **4. BUSINESS ARISING FROM THE MINUTES**

##### **4.1 Curriculum Committee Recommendations**

Todd Harper spoke to this item and requested an amendment to withdraw CMNS 1305 from consideration. The Education Council Curriculum Committee reviewed 5 curriculum guidelines; 2 new curriculum guidelines and 3 revised curriculum guidelines.

There being no further discussion,

**There was unanimous consent to Short-cycle the proposed Motion.**

**MOVED by Andria Wrench; SECONDED by Jeff Schutts, THAT Education Council approve the guidelines for ACCT 1110; HIST 2260, 2261; PEFA 3136, 3236 and approve the withdrawal request for: CMNS 1305.**

**The Motion was CARRIED.**

##### **4.2 Educational Policy Recommendations**

###### **Credentials Awarded at Douglas College Policy Revision**

Thor Borgford spoke to the addition of a new type of credential at Douglas College, the Post Baccalaureate Diploma. The Post Baccalaureate Diploma is a two-year diploma derived from a 'prescribed' combination of two Post Degree Diplomas.

There is not currently a clear enough distinction between 1 and 2 year programs of study so long as all such post degree credentials are called PDDs. A 2 year credential will make it easier for International Students to obtain the appropriate visas on completion of their studies (i.e., students in 2 year programs will get full recognition for 2 years of study in Canada).

In the absence of a new credential type students will go to other institutions that offer well characterized 2 year post degree credentials. The establishment of a Post Baccalaureate Diploma allows the College to create 2 year credentials to market to International and Domestic Students.

There being no further discussion.

**ACTION: Please refer this item to your constituency groups for consideration of approval at the January meeting.**

##### **4.3 Admission and Language Competency Standing Committee Recommendations Proposed Changes to College English Proficiency Requirements**

Kyle Vuorinen and Meg Stainsby were welcomed to speak to this item.

A revised document was submitted to the December EdCo meeting. This document is meant to supplant the submission forwarded to EdCo in October 2015 by the Standing Committee on Admission and Language Competency Policy. Meg also provided a document explaining the proposed increase from 60% to 63% final (blended) transcript grades in ENGL 12 and what that will look like. It was explained that these changes make it easier for students to understand and for the Registration Office to implement.

The Committee was thanked for taking feedback into consideration.

This item will be going to the Admission and Language Competency Standing Committee before coming back to Education Council.

There being no further discussion.

**ACTION: Please refer this to your constituency groups and send feedback directly to Meg Stainsby and Kyle Vuorinen.**

#### **4.4 Program Proposal: Post Degree Diploma in Emerging Technology**

Nelson Eng was welcomed to speak to this item.

The proposal was brought forward with a minor modification as suggested by VPAC on November 18, 2015. The PDD focuses on: mobile applications, cloud computing, and network security.

The Chair noted that the document combined both a new PDD in Emerging Technology (ET) and a program revision for ICT. In order for the new PDD in ET to be passed the revisions to the PDD in ICT would have to be removed and come back to EdCo in January as a Program Revision.

Council agreed to vote to approve the PDD in Emerging Technology in principal if slight changes were made to the document (removing appendix A, changing page 10, including a note about residency etc.).

There being no further discussion,

**MOVED by Rod Midgley ; SECONDED by Olga Kalachinskaya, THAT Education Council approve the Post Degree Diploma in Emerging Technology.**

**The Motion was CARRIED.**

And,

**There was unanimous consent to Short-cycle the proposed Motion.**

**MOVED by George Stroppa; SECONDED by Christine Kerr, THAT Education Council recommend that the College Board establish the credential Post Degree Diploma in Emerging Technology.**

**The Motion was CARRIED.**

## **5 NEW BUSINESS**

### **5.1 Program Revision: PDD Hospitality Management**

Mark Elliott was welcomed to speak to this item.

Mark explained that this is mostly a housekeeping item to reflect the changes to the HOSP Diploma program.

**ACTION: Please refer this item to your constituency groups for consideration of approval at the January meeting.**

### **5.2 Program Revision: Associate of Arts in Environmental Studies**

Brenna Clarke Gray was welcomed to speak to this item.

Brenna explained that this revision is fairly minor and should have been submitted last spring but was lost in the transition between coordinators. The revision is an addition of a single course, ANTH 2230, to the options available for AA: ENVS students.

There being no further discussion,

**There was unanimous consent to Short-cycle the Motion.**

**MOVED by Christine Kerr; SECONDED by Jeff Schutts, THAT Education Council approve the program revisions for the Associate of Arts in Environmental Studies.**

**The Motion was CARRIED.**

### **5.3 Concept Paper: PDD in Engineering Project Management**

Barbara Allen was welcomed to speak to this item.

This is the concept paper for the Engineering Project management (PDD) program which contains 10 courses designed to offer a balance between the business knowledge necessary to oversee successful engineering projects and hands-on engineering lab work. It has been presented at BUSN, CSIS and PHYS departments and both CBA and S&T FECs. Program will focus on engineering courses; and utilize some of the international students who have an engineering background and domestic students who feel they are lacking lab skills.

**ACTION: Please refer this to your constituency groups and send feedback directly to Barbara Allen.**

## **6 REPORTS**

### **6.1 Report from the Chair**

- The November report to the College Board.
- Ed Co recommendation to the Board. Credential Establishment: Diploma in Performing Arts (Music Technology)

### **6.2 Report from the President**

- Continuing dialogue regarding the Strategic Plan. Recently visited with the Douglas Student Union (DSU) and the Faculty of Science and Technology.
- Kathy and Thor recently attended an accreditation meeting regarding the Dispensing Opticians Program.

### **6.3 Report from the Vice President, Academic & Provost**

- The Strategic Plan workshops hosted by the SPICE groups were very successful. There are plans to offer another round of workshops in January. Hoping to have student representation at the January workshops.

### **6.4 Report from the Board Representative**

No report.

### **6.5 Report from the Secretary**

No report.

### **6.6 Report from the Curriculum Committee**

- The next deadline for curriculum guidelines to be submitted to the committee is Wednesday, January 6th at 2:30pm. Please remind your FECs of this date.

### **6.7 Report from the Educational Excellence Committee**

- Katherine Sales is the new Educational Excellence Committee Chair.

### **6.8 Report from the Committee on Admissions & Language Competency Standards**

No report.

### **6.9 Report from the Committee on Educational Policies**

- Next meeting Friday, December 18, 2015.

### **6.10 Report from the Committee on International Education**

- Committee has held a couple of meetings.
- Committee is still deliberating on Uganda Martyrs University Affiliation.

## **7. OTHER BUSINESS**

### **7.1 Education Council By-Law 3.3**

The Chair spoke to this item.

It was explained that as the current membership for EdCo stands, 10 of the 10 elected faculty members of Council will be up for election at the same time. Aside from the possible damage to Council continuity, this situation is in contravention of the council Bylaw 3.3. After discussion with the Registrar the following solution is proposed: A request that 5 faculty members volunteer to give notice in January 2016 to end their term on Education Council as of August 31, 2016. If this occurs, the Registrar's Office will run elections to fill these 5 vacant seats and we will have 50% of our elected members expiring each year from here on in. Members were reminded that they could also run again.

## **8. NEXT MEETING**

Monday, January 18, 2016 at 9:00 am in Boardroom (4920), New Westminster Campus.

## **9. ADJOURNMENT**

**MOVED by John Fleming; SECONDED by Ruab Waraich, THAT the December 14, 2015 meeting of Educational Council be adjourned.**

**The Motion was CARRIED.**

The meeting adjourned at approximately 10:20 am

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**Chair**

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**Secretary**