



**MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, FEBRUARY 17, 2014 AT 9:00AM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Sheilagh Badanic
Mark Darville (Ex-Officio)
Kathy Denton
John Fleming
Brenna Gray
Todd Harper (Chair)
Anna Helewka
Sandra Hochstein
Ted James (Ex-Officio)
Katryna Koenig
Barbara Leighs
Scott McAlpine (Ex-Officio)
Lorne Patterson
Catherine Sales
Jenny Shin
Doug Simak
Erin Smith
George Stroppa
Richard Tardif
Brian Thomas-Peter
Hailea Williams

Manjit Mandher (Recorder)

Regrets:

Jasmine Nicholsfigueiredo (Vice Chair)
Madison Paradis-Woodman

Guests:

Manuela Costantino
Bruce Hardy
Tracy Ho
Maureen Nicholson
Janice Penner
Brian Storey

2. APPROVAL OF THE AGENDA

The Chair advised members that item 5.1 - CE Childbirth Education Program has been removed from the agenda and postponed to next month. As well, the addition of 7.2 DSU Information has been added.

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered.

3. APPROVAL OF MINUTES

The January 20, 2014 Minutes were approved as presented.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Curriculum Items

a) Curriculum Committee Recommendations

Curriculum Committee Chair B. Gray noted that the Memo indicates that the Childbirth Education Program would be presented to Council this month, but as

advised by the Chair, that item has been postponed. She advised that although non-credit CGs do not normally come through EdCo, these courses are included because they will lead to a credential.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by A. Helewka; SECONDED by S. Badanic, THAT Education Council approve the submitted guidelines for: CBEP 100, 951, 952; CCSD 2230, 2431; DACS 3436, 5112, 5113, 5121, 5122, 5123; and HIST 1165.

The Motion was CARRIED.

4.2 Program Revision: CYC Degree and Diploma Programs

Bruce Hardy was invited to speak to this item.

A concern was raised that having intake for both the diploma and degree programs at the same time might pose a disadvantage to diploma students. Bruce advised that students enter into the program for the degree, but have the option to exit after 2 years with the diploma. He doesn't anticipate many students taking that option. Students that do exit can come back at a later time and apply to continue with the degree.

Bruce also noted that the selection process for people coming into the 3rd year of the program would be as it is now, including letters of reference, academic transcripts, resume and writing samples.

There being no further discussion,

MOVED by B. Thomas-Peter; SECONDED by G. Stroppa, THAT Education Council approve the proposed Child and Youth Care Degree and Diploma Program revisions.

The Motion was CARRIED with 2 opposed and 1 abstention.

4.3 Program Revision: CE Career Development Practice Certificate Program

B. Thomas-Peter was invited to speak to this item.

Responding to a query, B. Thomas-Peter noted that students currently in the program would be able to graduate with the number of credits required at the time of their entry into the program.

There being no further discussion,

MOVED by H. Williams; SECONDED by A. Helewka, THAT Education Council approve the revisions to the CE Career Development Practice Certificate Program from 180 hours to 265 hours.

The Motion was CARRIED with 1 abstention.

4.4 Program Revision: Print Futures and Communications

Maureen Nicholson was invited to speak to this item.

Maureen advised that the revision proposal has been updated and the admission requirements have been revised.

Maureen also noted most students straight out of high school found the workload demanding. Benefits for the College would be a lower dropout rate as the revised program will recruit students more likely to persist and succeed.

There being no further discussion,

MOVED by S. Hochstein; SECONDED by J. Fleming, THAT Education Council approve the program revisions to Print Futures and Communications.

The Motion was CARRIED.

And,

There was unanimous consent to Short-cycle the recommendations of a credential withdrawal and new credential establishment to the College Board.

MOVED by S. Hochstein; SECONDED by J. Fleming, THAT Education Council recommend that the College Board withdraw the credential Diploma in Print Futures: Professional Writing (effective September 2015) and establish the credential Post Degree Diploma in Professional Communication (effective September 2014).

The Motion was CARRIED.

4.5 Admissions & Language Competency Standards Committee Recommendations

Much discussion was had over recommendation #1 regarding a GPA of 1.5 for admission into any CFCS Programs. K. Denton voiced her concerns that accepting a student with a low GPA would not set them up to succeed in the program.

T. James advised that although there is a minimum grade requirement for admission to the College, there isn't a grade requirement for admission to a program once someone is already a student.

Lengthy discussion ensued with regard to the admission requirement, and solutions to ensure students are not entering programs below the threshold of good academic standing and maintaining access to students. K. Denton advised that all policies should be aligned to address this issue moving forward.

The Chair proposed that the 2 recommendations in the Memo be separated for the approval process.

1) Changes to admission criteria for ALL CFCS programs

B. Thomas-Peter proposed amending the wording of recommendation #1 to read, "Applicants who have completed 9 or more post-secondary credits must be in good academic standing for admission into any CFCS program."

MOVED by S. Badanic; SECONDED by R. Tardif, THAT Education Council amend the wording of recommendation #1 to read "Applicants who have completed 9 or more post-secondary credits must be in good academic standing for admission into any CFCS program."

Motion was CARRIED.

And,

There was unanimous consent to Short-cycle recommendation #1 as amended.

MOVED by B. Thomas-Peter; SECONDED by S. Badanic, THAT Education Council approve the amended recommendation #1.

The Motion was CARRIED with 1 opposed and 1 abstention.

2) New substitutions for English 12 "C"

There was unanimous consent to Short-cycle recommendation #2.

MOVED by B. Thomas-Peter; SECONDED by S. Badanic, THAT Education Council approve the new substitutions for English 12 "C" as proposed.

The Motion was CARRIED with 1 opposed and 1 abstention.

5. NEW BUSINESS

5.1 Program Proposal: Continuing Education – Childbirth Education Program Credential

The Chair reiterated that this item has been removed from the agenda and postponed until next month.

5.2 Program Revision: Child and Youth Care (CYCC) Diploma Program

Bruce Hardy was welcomed to speak to this item.

Bruce noted this is part of the revision to repositioning the degree. A required course would be replaced with elective integrated courses, and the material absorbed into other courses, as outlined. Students already in the program would not need to meet the new requirement.

ACTION: Please refer this item to your constituency groups for consideration of approval at the March meeting.

5.3 New Designation Proposal: Kinesiology Specialization

The Chair welcomed Brian Storey to speak to this item.

Brian advised that this Specialization is the second stage of laddering into the degree program. Students will be eligible to apply for BCAF, receive insurance coverage, and work as a Kinesiologist in BC. This initiative is to have students complete their degrees at Douglas College.

ACTION: Please refer this item to your constituency groups for consideration of approval at the March meeting.

5.4 Educational Excellence Committee Recommendation

This item was conducted *in-camera*.

The Chair welcomed A. Helewka and Janice Penner, Co-chairs of the Educational Excellence Committee, to speak to this item. Janice agreed to read the recommendation memo aloud, since copies could not be provided for a Council member videoconferencing from the Coquitlam Campus.

There was unanimous consent to Short-cycle the Motion.

MOVED by B. Gray; SECONDED by E. Smith, THAT Education Council ratify the recommendation of the Educational Excellence Committee, and to recommend that Senior Management Team approve the recommendation.

The Motion was CARRIED.

6. REPORTS

6.1 Report from the Chair

a) January Report to the College Board

The Chair had nothing further to report.

6.2 Report from the President

The President advised that his February President's Report will be out shortly.

He noted the timelines for revising the Strategic Plan have been amended. He mentioned the development of Standard Operating Procedures that will provide users simple guidelines and clear steps to achieve tasks.

He reminded Council of the upcoming Budget Forums for 2014-2015 being held on March 26th.

6.3 Report from the Vice President, Academic & Provost

K. Denton noted that there was no update on the ESL grant, Criminology degree, or Marketing degree. All this is a slow process, but the fact there is no stoppage is a good sign. She hopes to receive information soon.

She also spoke briefly on the “Speakers Series”, where the students from various faculties had the opportunity to arrange for local and international experts. This was an excellent chance for the college to engage the students and have them make the decision on who to invite and what topics will be covered.

All the Speaker Series sessions are being held at the New Westminster campus but it was suggested these public lectures be streamed to the Coquitlam campus as well. Scott will follow up to see if this is a viable.

6.4 Report from the Board Representative

M. Darville mentioned that the start time for the February 20th meeting of the College Board has been pushed back to 6:00 pm.

6.5 Report from the Secretary

J. Bilquist had nothing to report.

Jo-Anne is moving onto a new position with the Senior Admin office; she is helping transition the new EdCo Secretary into this position. She thanked the committee for all their support.

Manjit Mandher was welcomed as the new EdCo Secretary.

6.6 Report from the Curriculum Committee

B. Gray noted that CGs should be approved by FEC in the Curriculum Navigator system by March 4th for inclusion in next month’s recommendations. She asked that CGs from different departments not be batched together, nor should minor and major revisions be batched as well. Constituents can email B. Gray with any questions/problems.

The Curriculum Committee has a new member, Jeff Schutts, bringing the Committee to full capacity.

6.7 Report from the Educational Excellence Committee

A. Helewka will discuss selection issues with Education Council Chair.

6.8 Report from the Committee on Admissions & Language Competency Standards

There was nothing further to report.

6.9 Report from the Committee on Educational Policies

There was nothing to report.

6.10 Report from the Committee on International Education

There was nothing to report.

7. OTHER BUSINESS

7.1 For information purposes only, the Chair shared with the committee that the elections for Education Council 2014-2015 (1 staff position and 4 student positions) will be held soon.

7.2 Tracy Ho from the Douglas College Student Union informed Council of the campaign to discuss the squeeze related to post-secondary education felt by students, families, communities and institutions.

8. NEXT MEETING

Monday, March 17, 2014 at 9:00 am in Boardroom (4920), New Westminster Campus.

9. ADJOURNMENT

MOVED BY J. Fleming; SECONDED by A. Helewka, that the meeting be adjourned.

The meeting adjourned at approximately 10:45am.

Chair

Secretary