



**MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, MARCH 21, 2011 AT 4:15 PM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Deb Anderson (Vice Chair)
Kathy Denton
Ron de Villa
Gerry Gramozis
Leon Guppy
Bruce Hardy
Maria Iaquina
Ted James (Ex-Officio)
Marina Kolar
Scott McAlpine (Ex-Officio)
Elizabeth McCausland (Chair)
Debbie McCloy
Zaheeda Merchant
Gary Tennant
Robin Wylie
Kate Yoshitomi
Jo-Anne Bilquist (Secretary)

Regrets:

Thor Borgford
Catherine Carlson
Gretchen Goertz
Tyson McKrae

Guests:

Pauline Chow
Les Marshall
Joy Ollen
Cheryl Segaric

2. APPROVAL OF THE AGENDA

The Chair noted the addition of Item 4.1 c) *Credentials* Policy revision.
The Chair noted the wording change to Item 5.1 Animal Health Technology.
The Chair noted the addition of Agenda Item 5.5 Credential Title Change Correction (Motion to Short-cycle; Motion to Approve).
The Chair asked members to approve a fluid Agenda.
Council agreed and the Agenda was approved as amended and re-ordered.

3. APPROVAL OF MINUTES

The February 21, 2011 Minutes were approved as presented.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Policy Items

Ted James was invited to speak to this item.

a) Proposed Revisions to Academic Performance Policy

T. James noted, as in the memo, that some wording that had previously been removed has been put back.

Responding to a query with regard to a remediation plan for at-risk students, T. James indicated that they have looked at programs at SFU and Kwantlen; however, additional resources haven't been put forward at this point.

ACTION: Please refer this item to your constituency groups for consideration of approval at the April meeting.

b) Proposed Amendment to the Terms of Reference for the Standing Committee on Educational Policies

It was noted that the goal of the revision is to allow for a larger committee with a broad representation.

ACTION: Please refer this item to your constituency groups for consideration of approval at the April meeting.

c) Revision of Credentials Policy

T. James indicated that the change from citation to certificate is proposed to come into effect in Fall 2011. With regard to the transition, students will receive the credential as it was named when they entered the program. He noted that Douglas College probably has in excess of 10 citations that will be changed.

A concern was mentioned with regard to the varied duration of citation and certificate courses, and the impact this might have on the validity of the credential. T. James advised that in areas where there are currently a citation and certificate in the same field, these could become certificate and advanced certificate, as a progression.

There being no further discussion,

MOVED by G. Gramozis; SECONDED by M. Kolar,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the proposed revisions to Credentials Policy.

The Motion was CARRIED.

4.2 Program Revision: Bachelor of Science in Nursing (BSN)

Cheryl Segaric was invited to speak to this item.

The Chair noted that due to many queries around the foundation year and the examples of elective courses within it, some general wording was agreed upon that would outline “6 credits of UT Arts and Science from the list of program approved electives”. Cheryl added that the electives mentioned in the framework were intended as examples only. Queried as to why there would need to be a restrictive list to choose from, Cheryl reiterated that they need to be able to provide rationale regarding the elective courses’ relevance to the accrediting body.

A concern was raised around the terminology used regarding pathways of specialization, specifically “post basic education”. It was noted that perhaps the term “post baccalaureate” could be used instead.

Responding to a query regarding inconsistencies in the prerequisites, Cheryl noted that numbers of credits, and issues such as scheduling, are not confirmed as yet.

The Chair reminded that the motion is to approve the general framework to allow the Nursing Program to move forward with details.

There being no further discussion,

MOVED by G. Tennant; SECONDED by L. Guppy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted proposal for Bachelor of Science in Nursing (BSN) Program revisions.

The Motion was CARRIED.

It was noted that Student Representative M. Kolar voted against the approval.

4.3 Budget 2011/2012

Feedback was noted from a number of FECs. One item noted was a recognition that community partners be kept in mind when developing budget documents and considering directions for growth. When rethinking degrees, other models besides a foundation year may need to be considered, as applied degrees must maintain the professional readiness of graduates.

A concern was voiced around growth in online and hybrid offerings, and whether there is enough technology support in place; as well as support services for growth among international students.

Some positive comments were heard regarding the funding envelope, anticipated growth, physical modifications to the building, the re-branding initiative and the proposed workplace for computers.

There was no objection to E. McCausland summarizing these feedback items and forwarding advice on behalf of Education Council.

4.4 Curriculum Committee Recommendations

a) Changes to Math Prerequisites in Curriculum Guidelines

E. McCausland noted that the revision is necessary due to changes in the provincial secondary school math curriculum.

There was unanimous consent to Short-cycle the Motion to approve the recommended changes as presented.

MOVED by K. Yoshitomi; SECONDED by Z. Merchant,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted revision to the Math Prerequisites in Curriculum Guidelines.

The Motion was CARRIED.

b) Curriculum Committee Recommendations

There was unanimous consent to Short-cycle the Motion to approve the Curriculum Committee recommendations as presented.

MOVED by R. deVilla; SECONDED by G. Gramozis,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted guidelines for: CCSD 1121, DACS 5111, DACS 5131, DACS 5132, DACS 5133, CSIS 1155, CSIS 3495, OADM 1345, MATH 1101, MATH 1105, MATH 1120, MATH 1125, MATH 1130, MATH 1160, MATH 1191, MATH 1234.

The Motion was CARRIED.

4.5 Admissions & Language Competency Committee Recommendations

T. James noted that the recommendations from this committee also stem from the changes to the provincial high school math curricula, requiring updates to program admissions requirements.

There was unanimous consent to Short-cycle the Motion to approve the recommendations as presented.

MOVED by D. McCloy; SECONDED by B. Hardy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted revisions to Mathematics Admission Requirements for Limited Enrolment Programs.

The Motion was CARRIED.

5. NEW BUSINESS

5.1 Animal Health Technology: Continuance Grade

Pauline Chow was invited to speak to this item.

Council members were reminded that Council has the responsibility to approve program specific requirements that depart from overall college policy; in this case, requirements by the outside accrediting body. A concern was raised with regard to notification in the calendar prior to this continuance being put into effect. The Chair noted that Council can approve the language, and can indicate that it will become effective according to Registrar's Office procedural requirements, which T. James agreed to work out for next month's meeting.

ACTION: Please refer this item to your constituency groups for consideration of approval at the April meeting.

5.2 Commerce and Business Administration: Supplemental Exam Policy

Les Marshall was invited to speak to this item.

Les noted that this proposal came out of an academic review of programs with Douglas College and SIFT/HIST. This is the first of a set of recommendations coming to Council.

Les indicated that the supplemental exams are only offered in China, not to domestic students, as it is a law in China. Some discussion ensued with regard to the comprehensive nature of the supplemental exam, and the challenge exam. An additional concern was voiced regarding an ethical issue with having different sets of standards here and in China. Discussion around this issue followed, specifically with regard to the amount of flexibility and accommodation the

College should exercise when entering international partnerships. It was noted that even in our domestic courses there are variances, for example because of external bodies of accreditation, so students don't necessarily have the same rights locally either.

ACTION: Please refer this item to your constituency groups for consideration of approval at the April meeting.

5.3 Music Program: Request for Evaluation Policy Variance

Joy Ollen was invited to speak to this item.

The Chair noted that the Policy allows Council to grant either one time or ongoing variances. This program is requesting a permanent variance, and is to be commended for following the proper channels in requesting the variance.

Joy advised that the course in question is a one credit course, integrated with the Music program; their goal is to try to keep from scheduling these individual performances during exam time. Responding to a question, Joy indicated that this variance is a benefit to the student. She noted that the dictation written exam and the sight singing exams require this final evaluation that must occur in the last week of classes. The value of the exams, depending on the level of the course, varies between 12 and 20%.

There being no further discussion,

There was unanimous consent to Short-cycle the Motion.

MOVED by G. Tennant; SECONDED by R. deVilla,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the Music Program request for Evaluation Policy variance.

The Motion was CARRIED.

5.4 Bylaw Variance: Timing of Chair/Vice-Chair Elections

The Chair noted that for many years Education Council held elections in April rather than May, and would like to return to that format. She explained that earlier notification puts less stress on departments with regard to planning. Further, Education Council members for the upcoming year have already been elected, and would be notified that they are welcome to stand for election, and to attend the meeting to vote for chair and vice-chair.

It was also noted that the current chair and vice-chair are willing to let their names stand again for their positions, and that any other interested parties are welcome to run as well.

There was unanimous consent to Short-cycle the Motion.

MOVED by D. McCloy; SECONDED by B. Hardy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the request for a bylaw variance regarding the timing of Chair/Vice-Chair Elections.

The Motion was CARRIED.

5.5 CFCS: Credential Title Change Correction

The Chair spoke briefly to this item, indicated that this is a housekeeping issue to correct an inadvertent misprint in the re-naming of the credential. The credential should be changed from Behavioural Intervention to Behaviour Intervention. As well, it was noted that due to the just-approved revision to the *Credentials* Policy, the credential will become Certificate in place of Citation.

There was unanimous consent to Short-cycle the Motion.

MOVED by B. Hardy; SECONDED by D. McCloy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the credential name correction from Citation in Behavioural Intervention to Certificate in Behaviour Intervention.

The Motion was CARRIED.

And,

MOVED by B. Hardy; SECONDED by G. Tennant,

BE IT AND IT WAS RESOLVED:

THAT Education Council recommend that the College Board remove the credential name Citation in Behavioural Intervention, and establish the credential name Certificate in Behaviour Intervention.

The Motion was CARRIED.

6. REPORTS

6.1 Report from the Chair

a) February 2011 Report to the Board
The Chair had nothing additional to report.

6.2 Report from the President

The President thanked Council for their feedback on the 2011/2012 budget. He noted the concerns presented with regard to consultation paths, the need for ongoing support, and the value of continuing to recognize the role of the local community. He voiced appreciation for the positive comments as well.

The President also noted that he continues to be delighted with the engagement regarding the Strategic Plan and Pathways document this year, and he is looking forward to next year. Scott also mentioned that he appreciates the level of positive engagement and proposals to the Program Development and Implementation Funding Envelope.

6.3 Report from the Board Representative

There is currently no Board Representative.

6.4 Report from the Secretary

J. Bilquist reminded Council that the April meeting is a week earlier than normal; rather than being on the 3rd Monday, it is on the 2nd Monday, April 11th. As such, the dates for agenda to be finalized and the document submission deadline are earlier as well. Please refer the Meeting Schedule posted on the Education Council webpage.

6.5 Report from the Curriculum Committee

There is no report.

6.6 Report from the Standing Committee on Admissions and Language Competency Standards

It was noted that SMT has confirmed the student recommended by the Committee, and an announcement is forthcoming.

6.7 Report from the Educational Excellence Committee

The committee representative had nothing further to report.

6.8 Report from the Standing Committee on Educational Policies

There is no report.

7. OTHER BUSINESS

7.1 2011/2012 Educational Technology Budget

ACTION: Please refer this item to constituency groups for information.

8. NEXT MEETING

April 11, 2011 at 4:15 pm in the Boardroom (4920), New Westminster Campus

9. ADJOURNMENT

MOVED by K. Denton; SECONDED by B. Hardy that the meeting be adjourned.
The meeting adjourned at 5:45 pm.

Chair

Secretary