



**MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, MAY 16, 2011 AT 2:15 PM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Deb Anderson (Vice Chair)
Thor Borgford
Catherine Carlson
Kathy Denton
Ron de Villa
Gretchen Goertz
Gerry Gramozis
Leon Guppy
Bruce Hardy
Maria Iaquinta
Marina Kolar
Scott McAlpine (Ex-Officio)
Elizabeth McCausland (Chair)
Debbie McCloy
Kate Yoshitomi
Jo-Anne Bilquist (Secretary)

Regrets:

Ted James (Ex-Officio)
Gary Tennant
Robin Wylie

Absent:

Tyson McKrae

Guests:

Mark Elliott
Artemis Fire
Bruce Kadonoff
Larry Laberge
Dianne Maxwell
Lorne Patterson
Gail Tibbo
Kristin Wagner

2. APPROVAL OF THE AGENDA

The Chair asked members to approve a fluid Agenda.
Council agreed and the Agenda was approved as re-ordered.

3. APPROVAL OF MINUTES

The April 11, 2011 Minutes were approved as presented.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Curriculum Committee Recommendations

The Chair noted a new procedure of putting calendar descriptions of new courses into the memo regarding curriculum approvals so that Council members get a little more information. She added that as the program approval process is being reviewed, perhaps the curriculum guideline approval process should be looked at as well. She asked members to mention this to their constituents.

There was unanimous consent to Short-cycle the Motion to approve the Curriculum Committee recommendations as presented.

MOVED by M. Kolar; SECONDED by K. Yoshitomi,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted guidelines for: That Council approve the submitted guidelines for: BUSN 1320, BUSN 2420, BUSN 3403, MARK 3313, OADM 1218, OADM 1326, OADM 1327, OADM 1328, OADM 1329, OADM 1432, OADM 1433, OADM 1434, HCSW 1101, HCSW 1102, HCSW 1103, HCSW 1104, HCSW 1105, HCSW 1106, HCSW 1107, HCSW 1108, HCSW 1109, HCSW 1170, HCSW 1180, HCSW 1190, HCSW 1195, PNUR 3341, PNUR 4503, CRIM 3340, CRIM 3355, CRIM 3370, CRIM 3376, CRIM 3380, CRIM 3390

And that Council approve the withdrawal of: HCSW 1100, HCSW 1110, HCSW 1120, HCSW1130, HCSW 1140, HCSW 1150, HCSW 1160.

The Motion was CARRIED.

4.2 Admissions & Language Competency Committee Recommendations

Kyle Vuorinen attended in Ted James' absence.

Responding to a query, the Chair noted that although this process of accepting students into a course without necessarily meeting the general admission requirements does already occur in some programs within the college, the individual is not allowed to come out of that course and into a different area; they are "locked" into that one area.

There being no further discussion,

There was unanimous consent to Short-cycle the Motion to approve the recommendations as presented.

MOVED by B. Hardy; SECONDED by R. de Villa,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the recommendation as presented by Admissions and Language Competency Committee.

The Motion was CARRIED.

5. NEW BUSINESS

5.1 Academic Integrity Policy: Request to Refer to Policy Committee

Kristin Wagner and Bruce Kadonoff, Academic Affairs Committee Co-chairs, were invited to speak to this item.

The Chair noted that Academic Affairs Committee is a sub-committee of Vice President's Academic Council. She explained that the motion at this time is to refer this to Education Council's Policy sub-committee and that we should send it with some clear direction.

Kristin and Bruce explained that their committee conducted a survey of faculty with regard to the current policy, and found huge discrepancies in the way the policy was being interpreted and utilized; this was the impetus to work on the policy, and to move toward a culture of academic honesty rather than being strictly punitive. They acknowledged that changing this policy would undoubtedly impact policies such as Student Appeals, Grading, and perhaps others.

Some language clarifications were requested by members, including item 6.5 as to which of the four parties listed can report the incident. It was noted by the guests that the intent is that any one of those listed can forward the incident, so that an incident does not fade away waiting for action. It was suggested that the language be clarified to better explain the intent. Additionally, it was noted that in 6.7, the language could be changed from "~~one of the following punishments~~" to read "one or more of the following punishments". Another suggestion was that perhaps language could be included specifically regarding hybrid courses and perceptions around online testing and interactive sharing.

Members expressed concern around the grade of FD (fail – academic dishonesty) being assigned to a student's transcript, without possibility of expunging in future. Additional concerns were raised with regard to privacy issues.

Discussion ensued with regard to the level of knowledge students have around plagiarism and differences in citing practices depending on culture. Workload concerns and consistency with personnel were also discussed.

The Chair summarized general support for the Academic Integrity policy, while also noting concerns around some of the wording, privacy issues and the perceived permanence of the FD designation.

There being no further discussion,

There was unanimous consent to Short-cycle the Motion to refer this to the Policy Committee.

MOVED by G. Gramozis; SECONDED by C. Carlson,

BE IT AND IT WAS RESOLVED:

THAT Education Council refer this item to the Policy Committee.

The Motion was CARRIED.

5.2 Program Revision: Child and Youth Care Diploma Program

Deb Anderson and Artemis Fire were invited to speak to this item.

It was noted that the designation of the specialization would be indicated on a student's transcript, and not on the credential. The stream name "Specialization in Working with the First Peoples of this Land" was a collaboration of the advisory circle, with students and reps from the community, including elders. Current policy does allow for a specialization within the diploma program.

The Chair advised she will confirm that, as this is not a change to the credential name, the proposal does not need Board approval.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June meeting.

5.3 Bachelor of Business Administration Marketing Degree: Full Program Proposal

Gail Tibbo was invited to speak to this item.

Gail highlighted the key parts of the proposal for Council, noting that it came about due to significant industry and student demand. She outlined the pathways included in the program which enhance entry and exit flexibility, incorporation of core courses enabling students to choose future direction, and the fit with other marketing credentials currently offered.

It was noted that some of the language around “equivalents” may need to be reworded; writing flexible language in the beginning may curb issues later, around graduation requirements.

Gail indicated that they’ve been liaising with Roger Blackman, a former DQAB chair who has agreed to do degree consultation with the College, with regard to content moving toward DQAB approval.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June meeting.

5.4 Program Revision: Health Care Support Worker Program

Dianne Maxwell was invited to speak to this item.

Dianne explained that the main reason for the change is to bring the program in line with clinical time requirements for the Provincial Registry for Health Care Assistant grads. Dianne confirmed that in clinical practice the instructor is onsite at all times with the students, and in a practicum setting, the instructor does site visits and is available via phone at all times.

The revisions will result in a minor change to the structure of the second semester of the program, as outlined.

There was unanimous consent to Short-cycle the Motion to approve the recommendations as presented.

MOVED by B. Hardy; SECONDED by M. Kolar,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted revisions to Health Care Support Worker Program.

The Motion was CARRIED.

5.5 Program Revision: Hotel and Restaurant Management Program

Mark Elliott was invited to speak to this item.

The Chair noted that this item will be handled in 2 parts, so that the name change request can be short-cycled and forwarded to the Board. The name of the program is requested to change from Hotel and Restaurant Management Program to Hospitality Management Program. This will include changing the credential name, and the course prefixes (from HORM to HOSP).

There was unanimous consent to Short-cycle the Motion to approve the name change request as presented.

MOVED by G. Gramozis; SECONDED by D. McCloy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted program name change from Hotel and Restaurant Management Program to Hospitality Management Program.

The Motion was CARRIED.

And,

MOVED by B. Hardy; SECONDED by K. Yoshitomi,

BE IT AND IT WAS RESOLVED:

THAT Education Council recommend the College Board withdraw the credential Diploma in Hotel and Restaurant Management and establish the credential Diploma in Hospitality Management.

The Motion was CARRIED.

Regarding the proposed revisions, Mark explained that the major change includes removing the HORM math and computer courses and replacing them with courses already offered in the respective faculties; the main reason for this is efficiency. Responding to a question of whether this would cause scheduling issues for students, Mark noted that HORM/HOSP would continue to work closely with those departments regarding scheduling, and in fact, the change would give students increased flexibility.

A member expressed concern around plans regarding the Event Management 2465 elective, noting that it seems a contradictory statement and might be clearer to refer to it as “highly recommended” rather than “mandatory”. Mark explained the department wants to allow waivers of this course to facilitate entry into UVic, and agreed that it might be better to explain this up front.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June meeting.

5.6 Program Revision: Financial Services Management Diploma

Larry Laberge was invited to speak to this item.

Larry explained that the revision to the diploma program brings it more in line with the degree program; so that students with the diploma have 60 credits toward the degree. Previously the students would have accrued 21 credits that could not be applied to the BBA. Larry noted that the degree is 127.5 credits, but can be completed in 121.5, depending whether a student chooses to take accounting and law courses together or separately. He confirmed that students taking the first 60 credits of the degree program would not be eligible for the Financial Services diploma, but could leave after 2 years with a general business diploma.

A concern was raised around this seeming to be a two-for-one scenario, but it was noted that Associate Degrees and Degrees follow the same pattern. The Chair confirmed that there is policy regarding multiple credentials.

ACTION: Please refer this item to your constituency groups for consideration of approval at the June meeting.

5.7 Interim Recommendation: Research Scholarship and Faculty Development Task Force

Kathy Denton and Thor Borgford were invited to speak to this item.

The Chair noted that EdCo is not giving formal advice on this item at this stage; we have just been asked to give informal feedback to Kathy as to the possibility of the recommendations.

Thor, as Chair of the Task Force, gave a bit of background on the Centre for Academic and Faculty Development, and the committee's suggestion to remove the research piece from CAFD and create a new Office of Research & Innovation. The new structure would allow for someone to coordinate and facilitate research at the college. He indicated that the College needs to plant a flag demonstrating that research is welcomed and valued. He mentioned that the feeling is that research should be encouraged, but not mandated; it is one piece of the professional development equation, to be recognized as a separate endeavour from faculty development and scholarly activity.

Responding to a query around intellectual rights or intellectual property policy with regard to commercial or patent possibilities, the President indicated that there is some collective agreement language on IP policy, but at this point are not at the level of research where there would be commercial spin offs. He acknowledged that there is a need to get the infrastructure in place, to better support individuals who may wish to do research.

Asked about possible timeframe for this change, Thor noted that at this stage it would just amount to a nameplate change, and that the current Scholarly Activity Coordinator could become the point person for Research as well in the interim.

ACTION: Please refer this item to your constituency groups for discussion and feedback at the June meeting.

6. **REPORTS**

6.1 **Report from the Chair**

The Chair noted that she attended the Academic Council governance meeting, where EdCo Chairs gather to discuss issues. She has been asked to sit as a representative of governance council on a BCCAT working group that will make recommendations regarding student appeals around transfer credit. She noted that especially for institutions like ours that have primarily been sending institutions and are now moving to being receiving institutions, there are practices that need to be considered.

a) April 2011 Report to the Board

6.2 **Report from the President**

The President commented favourably on the number of initiatives on the agenda directly related to the strategic plan. He is pleased with the way our institution is engaging with the strategic plan and that increasingly we're not only regarding ourselves, but are being regarded by others, as part of a broader group among BC institutions.

Scott also noted that he is currently attending meetings of BC Colleges with the BC Association of Institutes and New Universities. He mentioned that among their agenda items are the Aboriginal component and the roles our institutions can play in furthering this, and discussions around the degree review process. He indicated the review of the process has been completed, and though the report has not yet been made available, his understanding is that there is no massive renovation at this point.

6.3 **Report from the Board Representative**

There is currently no Board Representative.

6.4 **Report from the Secretary**

There is no report.

6.5 **Report from the Curriculum Committee**

There is no report.

6.6 Report from the Standing Committee on Admissions and Language Competency Standards

There is no report.

6.7 Report from the Educational Excellence Committee

There is no report.

6.8 Report from the Standing Committee on Educational Policies

There is no report.

7. OTHER BUSINESS

7.1 Education Council Agenda Packages: Reduced Printing

The Chair indicated that she had canvassed other EdCo Chairs, and the practice is quite varied. She noted that we currently print 46 copies of the Agenda Package for distribution each month, which is a massive amount of paper and time. She added that the DC Board has gone paperless for the most part.

The proposed change is that the EdCo secretary would email an agenda to those on the distribution list, and to allow those people to have access to the posted agenda package on the website so that they can print any items they require. Members of Education Council could opt to have a paper copy sent to them each month, or alternatively access it on the web.

ACTION: Please refer this item to constituency groups for information and discussion at the June meeting.

8. NEXT MEETING

June 20, 2011 at 2:15 pm in the Boardroom (4920), New Westminster Campus

9. ADJOURNMENT

MOVED by R. de Villa; SECONDED by T. Borgford that the meeting be adjourned.

The meeting adjourned at 4:10pm.

Chair

Secretary