



Douglas College

MINUTES OF A MEETING OF EDUCATION COUNCIL

Held Monday November 17, 2008 at 4:15 pm
New Westminster Campus, Boardroom

1. ROLL CALL:

Members Present:

Deb Anderson
Graeme Bowbrick (Acting Chair)
Sebastian Bubrick
Kathy Denton
Gerry Gramozis
David Guedes
Leon Guppy
Bruce Hardy
Dianne Hewitt
Ted James
Ann Kitching (Ex-Officio)
Jan Lindsay
Elizabeth McCausland
Debbie McCloy
Anna Robinson
Brenda Walton (Alternate for Trish
Angus)
Susan Witter (Ex-Officio)
Titus Yip

Regrets:

Trish Angus (Ex-Officio)
Marilyn Brulhart
Susan Meshwork (Chair)
Teryl Smith
Mike Tarko

Absent:

Guests:

Helen Dempster

Lidia Peter-Wallesch (Acting Recorder)

2. APPROVAL OF THE AGENDA:

In order to accommodate the guests, the Chair asked members to approve a fluid Agenda. Council agreed and the Agenda was approved.

3. APPROVAL OF THE OCTOBER 20, 2008 MINUTES:

Under Item 4.2 Humanities and Social Sciences, paragraph 2, 2nd last sentence should read "D. Hewitt" indicated that "she" will send the written language to the Chair, which she did.

“Librarians have a responsibility to promote and maintain intellectual freedom in the institution in keeping with the principles expressed in the Canadian Library Association Position Statement on Intellectual Freedom and the British Columbia Library Association Statement on Intellectual Freedom.”

Under Item 4.3 CE Certificate in Intervenor for Individuals with Deafblindness Intervenor Program, first line should read “J. Olson” instead of “J. Page”.

The minutes were approved as amended.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Revisions to the Program Development and Consultation Control Sheets

There was much discussion about whether the need to add Development Studies (DVST) to the forms was necessary and generally council indicated that the wording needed to be clarified regarding the DVST as the present wording is very unclear. As well, it was indicated that the admission requirements are not always in the know regarding the change so valid cross communication is needed. There seemed to be agreement among the members that if the wording was clearer, there may not be such contention with this issue. There were no rewriting or any substantive changes to the forms.

The Acting Chair indicated that further discussion on the wording and the addition of DVST to the forms will continue at Education Council's December 15th, 2008 meeting.

ACTION: Please take this back to your constituencies for feedback and discussion at the December 15, 2008 Education Council meeting.

4.2 CE Certificate in Intervenor for Individuals with Deafblindness Program

There being no discussion.

There was unanimous consent to short-cycle a Motion to Approve the CE Certificate in Intervenor for Individuals with Deafblindness Program as presented.

MOVED by B. Hardy; SECONDED BY D. McCloy

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted CE Certificate in Intervenor for Individuals with Deafblindness Program as presented.

The Motion was CARRIED.

4.3 Policy Item - Grading Policy Revision

The Acting Chair reported that this item was postponed and carried over to the December 15, 2008 EDCO meeting.

4.4 Revised Draft Academic Plan

J. Lindsay advised that the process used for feedback includes everyone and it is now at the stage of more formal feedback. She also indicated that the process followed the previous one where each faculty has to develop an Outcomes Report, Tactical Plan, What was achieved in One Year, and the Outcome.

E. McCausland pointed out one thing that stood out in the revision statement for the Health Sciences Faculty which indicated that it “is a First Choice Faculty” sort of implied that everything else is second rate and felt it should be unified so all faculties were equal.

4.5 Budget Guidelines 2009/2010

With the College going into the next budget cycle, S. Witter indicated there is no change being made to the College priorities. She stated that if the government does not give us any new funds we either have to get new funds or allocate funds from somewhere else.

4.6 Curriculum Committee Recommendations

E. McCausland asked Council to remove from the Agenda all PNUR courses under Health Sciences as she had not yet received any hard copies of these.

There was unanimous consent to short cycle a Motion to Approve the Curriculum Committee Recommendations as presented.

MOVED by B. Hardy; SECONDED by L. Guppy

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted Curriculum Committee recommendations as follows:

That Education Council approve the submitted guidelines for

CYCC 1242, INTR 1145, INTR 1241, INTR 2320, INTR 2400, INTR 2420, THRT 3710, BUSN 3401, MARK 3500, MARK 4410, PNUR 4710, PNUR 4724, ENGL 1101, ENGL 1106, ENGL 1107, ENGL 1109, ENGL 1112, ENGL 1114, ENGL 1115, ENGL 1118, EASL 0460, EASL 0465, EASL 0475

The Motion was CARRIED.

4.7 Admissions & Language competency Committee Recommendations

There being no discussion. This item was delayed and will be included in the December 15, 2008 EDCO Agenda.

5. NEW BUSINESS

5.1 Educational Excellence Committee Recommendations

a) Increase to Student Excellence Award

R. Coulson indicated there are no Credit Waiver Awards at present and stated that it must come to Education Council for recommendation first. It was also pointed out that it was not budgeted for at this time and Council will have to decide if they have enough money in their budget to cover this. The whole idea behind this recommendation is for the student to want to stay at Douglas College to carry on their education. The Acting Chair indicated that the mechanics will have to be worked out.

ACTION: Please take this back to your constituencies for consideration for approval at the December 15, 2008 Education Council meeting.

b) Change in Venue for Presentation of the Student Excellence Award

R. Coulson stated that based on feedback from the students, they indicated that they felt very uncomfortable receiving their Award at the Board meeting and since all other awards are employee based we looked at moving it to another venue. At the October 20, 2008 Education Council meeting it was unanimous to go and present the Award at Graduation but it was not viable as Graduation was to focus primarily on Graduation.

It was then recommended that the Award be presented at the Board meeting but if the student was also graduating, then they would be recognized at their Graduation as well.

B. Hardy asked if Council went with this, who was responsible for scheduling the Award presentation with the Board and would the responsibility rotate?

R. Coulson indicated that they would like to see a fixed schedule and that it would be the responsibility of the sub-committee.

ACTION: Please take this back to your constituencies for discussion and feedback at the December 15, 2008 Education Council meeting.

5.2 Request for Affiliation Agreement with Arbutus College – Commerce and Business Administration

B. Hardy questioned what the impact would be on other colleges seeking similar types of arrangements if Council approved the Memorandum of Understanding. He also wanted to know if this acted as a precedent to open doors and whether the transfer was meant to be a two-way street.

S. Witter indicated that this would not be a precedent as there are Memorandum of Understanding's going back a few years. She also pointed out that it is her understanding that as the receiving College, we still do not have to give notice and stated that it is ongoing and covers all areas fairly well.

ACTION: Please take this back to your constituencies for discussion and feedback at the December 15, 2008 Education Council meeting.

5.3 Diploma in Office Administration – Program Revision

W. Ratcliffe was invited to the table to speak to this item. He asked if T. Yip could speak to this item at the December 15, 2008 Education Council meeting. There being no further discussion.

ACTION: Please take this back to your constituencies for consideration of a Motion to Approve the program revisions at the December 15, 2008 Education Council meeting.

6. REPORTS

6.1 Report from the Chair

There was no report.

6.2 Report from the President

S. Witter informed Council that the Bachelor of Music Degree has been approved by Council two years ago and that they have been back to the Ministry three times already and they are still awaiting

word on funding. She also stated that she has not heard anything from Victoria and that the budget approval will probably be delayed 1 or 2 months but that it normally comes in January.

- 6.3 Report from the Board Representative
There was no report
- 6.4 Report from the Secretary
There was no report.
- 6.5 Report from the Curriculum Committee
There was no report.
- 6.6 Report from the Educational Excellence Committee
There was no report.
- 6.7 Report from the Research Ethics Board
There was no report.
- 6.8 Report from the Standing Committee on Admissions and Language Competency Standards
There was no report.
- 6.9 Report from the Standing Committee on Educational Policies
There was no report.
- 6.10 Report from the Academic Signature
There was no report.
- 7. OTHER BUSINESS – For Information Only – No Discussion
 - 7.1 Concept Paper – Diploma in Advanced Opticianry, Contact Lens 7 Refraction Technologies
 - 7.2 Concept Paper – Diploma in Oral Health
 - 7.3 Concept Paper – Post Degree Certificate in Psychosocial Rehabilitation.
- 8. ADJOURNMENT: MOVED by L. Guppy, SECONDED by S. Bubrick, the meeting adjourned at 5:20 pm.

Co-Chair _____ Secretary _____