

TIME	T O P I C	PRESENTER	PURPOSE
5:00	1. CALL TO ORDER, WELCOME AND CHAIR’S REMARKS	S. Williams	
5:00	2. APPROVAL OF AGENDA/CONSENT AGENDA	S. Williams	A
	Recommended Resolution 1101/2016: <i>“THAT the Douglas College Board approve the agenda and approve/acknowledge the following items on the consent agenda”</i>		
2.1	Minutes of the September 22, 2016 Open Session Meeting	S. Donnelly	A
2.2	Report: Douglas Students’ Union (DSU)	M. Paulino	I
2.3	Correspondence, Reports and Invitations Extended to the Board	S. Donnelly	I
	a) Employee Retirement Reception and Dinner Friday, November 18, 2016 5:30 – 9:00 p.m.; New Westminster Campus – second floor Campus Café		
	b) Employee Recognition Reception Friday, January 27, 2017 3:00 – 6:00 p.m.; New Westminster Campus; Laura C. Muir Performing Arts Theatre		
	c) Winter Graduation Ceremonies Wednesday, February 15, 2017 – 10:30 a.m., 2:30 and 6:30 p.m. Thursday, February 16, 2017 – 10:30 a.m., 2:30 and 6:30 p.m. New Westminster Campus; Laura C. Muir Performing Arts Theatre		
	d) Douglas College Royals’ 2017 Athletics Banquet Thursday, April 6, 2017 5:30 for 6:00 p.m.; Executive Plaza Hotel, Coquitlam		
5:05	3. DOUGLAS STUDENTS’ UNION (DSU)	Monique Paulino, Steven Beasley	I
3.1	Presentation: Douglas Students’ Union 2016-17 Strategic Plan		
5:25	4. PRESIDENT’S REPORT	K. Denton	I, D
4.1	Report on Operational and Strategic Matters		
5.30	5. CHAIR, COMMITTEE & LIAISON REPORTS, RECOMMENDATIONS		
5.1	Board Executive and Governance Committee (BEGC)	S. Williams	I, D
	a) Chair’s Report		I
	b) Ministry of Advanced Education: Draft 2017-18 Mandate Letter		I, D
REFERENCE: PURPOSE FOR INCLUSION ON AGENDA			
A: APPROVAL			
I: INFORMATION			
D: DISCUSSION			

AGENDA
OPEN SESSION MEETING OF THE DOUGLAS COLLEGE BOARD
Thursday, November 24, 2016; Page 2

T I M E	T O P I C	PRESENTER	PURPOSE
	c) Public Sector Board Governance Professional Development Forum: December 13, 2016		I
	d) Board Liaison to Education Council Recommended Resolution 1102/2016 <i>"THAT the Douglas College Board rescind the appointment of Robin Kaul as Board Liaison to Education Council"</i>		A
5:35	5.2 Audit and Finance Committee (AFC)	J. Butterfield	I, D
	a) Chair's Report		I
	b) Quarterly Three-Year Financial Forecast to Government : Q2, 2016/17		I
	c) FTE (Full Time Equivalent) Reporting <ul style="list-style-type: none"> i. Fall Semester Enrolment Report: Credit Programs ii. 2016 Summer Semester Enrolment Report: Non-Credit Programs 		
	d) Consolidated 2017/18 Douglas College Budget <ul style="list-style-type: none"> i. Draft 2017/18 Consolidated Budget Guidelines <ul style="list-style-type: none"> a) Advice from Education Council b) Recommendation from Management 	J. Nicholsfigueiredo T. Szirth	D A
	Recommended Resolution 1103/2016 <i>"THAT the Douglas College Board approve the 2017/18 Budget Guidelines as presented November 24, 2016"</i>		
	ii. 2017/18 Consolidated Budget Timelines	T. Szirth	I
	e) Audit and Finance Committee Terms of Reference: Annual Review Recommended Resolution 1104/2016 <i>"THAT the Douglas College Board approve the revised Audit and Finance Committee (AFC) Terms of Reference as presented November 24, 2016"</i>	J. Butterfield	A
6:00	5.3 Campus Planning Committee (CPC)	E. Stewart for J. Khunkhun	
	a) Chair's Report		I, D
6:05	5.4 Human Resources Committee (HRC)	J. Evans	
	a) Chair's Report		I

AGENDA
OPEN SESSION MEETING OF THE DOUGLAS COLLEGE BOARD
 Thursday, November 24, 2016; Page 3

TIME	T O P I C	PRESENTER	PURPOSE
	b) Human Resources Committee Terms of Reference: Annual Review Recommended Resolution 1105/2016 <i>"THAT the Douglas College Board approve the revised Human Resources Committee (HRC) Terms of Reference as presented November 24, 2016"</i>		A
6:10	5.5 Technology Strategy Committee (TSC)	D. Teixeira	I
	a) Chair's Report		
6:15	5.6 Education Council	J. Nicholsfigueiredo	
	a) Education Council Chair's Report: September, October 2016 Meetings		I, D
	b) Credential Recommendation: Establishment of the Credential, Certificate in Medication Administration for Health Care Assistants Recommended Resolution 1106/2016 <i>"THAT the Douglas College Board approve the establishment of the credential, Certificate in Medication Administration for Health Care Assistants, effective November 24, 2016"</i>		A
	c) Credential Recommendation: Post-Baccalaureate Diploma (PBD) in Accounting and Finance Recommended Resolution 1107/2016 <i>"THAT the Douglas College Board approve the establishment of the credential Post Baccalaureate Diploma in Accounting and Finance, effective September 6, 2017"</i>		A
6:20	5.7 Douglas College Foundation	K. Denton	
	a) Board Liaison's Report	M. Martin	I
6:25	6. NEXT MEETING AND ADJOURNMENT	S. Williams	I
	6.1 Upcoming Board Meetings Thursday, January 26, 2017 5:00 p.m. Open Session Meeting; New Westminster Campus Boardroom		
	6.2 Adjournment		