

DOUGLAS COLLEGE

MINUTES OF A MEETING OF EDUCATION COUNCIL

HELD ON MONDAY, SEPTEMBER 15, 1997 AT 4:15 P.M. -- BOARD ROOM

1. ROLL CALL

Members Present:

Barbara Allen

Trish Angus (Registrar - Ex officio)

Al Atkinson

Lawrence Becker

Paul Biscop

Georgina Ferguson

Darryl Flasch

Victoria Foley

Susan Hamm

Sandra Hochstein (Chair)

Rashida Ismail (Secretary)

Kim Longmuir

Dawn McDonald

John McKendry

Christa Peters

Julie Roper

Jim Sator

Ivor Shanks

Gerry Sieben (Board Representative)

Debbie Smith

Meg Stainsby

Susan Witter (President - Ex officio)

Regrets:

Maria Iaquina

Bev Miller

Guests:

Mia Gordon

Jaimie McEvoy

Val Schaefer

Tim Shireman

Susan Smythe

The Chair called the meeting to order at 4:15 p.m. She welcomed all the new members to their first meeting and at her request a brief introduction of Council followed. The Chair extended greetings from the former Chair, Roberta Bend.

2. ELECTIONS OF THE CHAIR AND VICE CHAIR

Sandra Hochstein advised that the terms of office for the Chair and Vice Chair were for one year and reviewed the roles of these positions as stipulated in the Council By-laws. She then requested nominations for the position of the Chair of Council. Al Atkinson nominated Meg Stainsby who accepted the nomination. Jim Sator nominated Sandra Hochstein who declined the nomination. There were no further nominations from the floor. **Meg Stainsby was elected Chair by acclamation for the period September 1997 - September, 1998.**

The Chair then requested Meg Stainsby to Chair the meeting. Meg Stainsby requested nominations for the position of Vice Chair of Council. Julie Roper nominated Sandra Hochstein who accepted the nomination. There were no further nominations from the floor. **Sandra Hochstein was elected Vice Chair by acclamation for the period September 1997- September, 1998.** Sandra Hochstein took the Chair for the remainder of the session.

3. APPROVAL OF THE AGENDA

Items 5.3 and 5.4. of the agenda were re-numbered as items 5.1. and 5.2. respectively to accommodate the guests. The agenda was approved as amended.

4. APPROVAL OF THE MINUTES OF THE JUNE 16, 1997 MEETING (CIRCULATED)

Minutes of the June 16, 1997 meeting were approved as circulated.

5. BUSINESS ARISING FROM THE MINUTES

5.1. Habitat Restoration Advanced Certificate Program

The Chair drew members' attention to the following Notices of Motion submitted to Council at its June meeting:

MOVED by John McKendry, SECONDED by Paul Biscop,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the Habitat Restoration Certificate Program for implementation in January, 1998, and

THAT Education Council approve the awarding of a Certificate Credential in the Habitat Restoration Program.

In response to a question, Susan Smythe clarified that the Program is intended to be housed in the Centre for Environmental Studies and Urban Ecology. In response to a further question relating to the issues raised by the Faculty of Science and Technology as discussed earlier, Val Schaefer explained that while Susan Smythe and he were not invited to the Faculty Education Committee meeting, the pertinent issues have since been resolved with the Dean of the Faculty of Science and Technology.

The Motion was CARRIED.

5.2. Citation in Habitat Renewal

The Chair drew members' attention to the following Notices of Motions submitted to Council at the June meeting:

MOVED by Al Atkinson, SECONDED by Paul Biscop,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve that Douglas College offer a Citation in Habitat Renewal for successful completion of four of the six courses of the Habitat Restoration Program, as presented, for implementation in January, 1998, and

**THAT Education Council approve the awarding of a
Citation credential in the Habitat Renewal Program.**

Val Schaefer clarified that the Advanced certificate requires 30 credits while the Citation in Habitat Renewal will be offered following completion of six courses, four of which will be required from the Habitat Restoration advanced Certificate Program. He added that the Citation in Habitat Renewal was targeted for a particular audience as there was a market for training unemployed foresters and fishers.

The Motion was **CARRIED**.

5.3. Motion to Re-consider the Approval of the General Studies Diploma Revisions

As the majority of Council was constituted of new members, the Chair referred to the background information provided under a memorandum dated September 5, 1997, highlighting the original motion approved by Council at its May, 1997 meeting for the Diploma in General Studies and the subsequent motion "to re-consider" the original motion approved at the June meeting. Documentation outlining the proposed course requirements for the Diploma, concerns raised by FEC of CBA, and discussions/decisions at the Council April, May and June meetings were also provided. Council also received a copy of a memorandum from the past-Chair dated May 16 outlining the process (based on the Robert's Rules of Order) to be followed for the motion "to reconsider the revision of the General Studies Diploma" and including a suggested rewording of the original motion.

The Chair also outlined the responsibility entrusted to the new Council by the out-going Council: Council was to establish an ad hoc committee to address the issues and concerns raised by FEC of CBA; consider the research done by Bob Cowin on the value of the General Studies Diplomas, and recommend a friendly amendment to the motion passed in May, if deemed necessary, at the October meeting.

A point was made that Council should not involve itself in initiating the task of defining diplomas, as such undertakings should come from the faculty group for approval through the proper process. It was clarified, however, that the original proposal had gone through the proper process, including all FECs, following its submission to Council. Since Council had approved the motion "to reconsider" the original motion, the Chair asked for volunteers to serve on the task force and were asked to be mindful of the mandate assigned by the out-going Council. Further, she reminded that the motion was rather "to reconsider" the original motion and not to rescind it. Some discussion also ensued on the status of the original motion, pending the outcome of the Task Force's recommendation(s).

In response to the Chair's request, the following members volunteered to serve on the Task Force: **Debbie Smith, John McKendry, Barbara Allen, Meg Stainsby and Darryl Flasch. In her absence, it was proposed that Maria Iaquinta also serve on this Task Force. Former Council members, Tim Shireman and Lorna McCallum have also agreed to serve or advise the Task Force.** Members were asked to invite other members who had served on the original Task Force as well for historical background. **The new Task Force was requested to bring forward its recommendation(s) for a decision at the October meeting.**

5.4. Block Transfer: Issues and Options

The Chair referred to the discussion paper sent to members at the May meeting and reminded that Council response was needed by the end of October (deadline extended from September to October). **She asked members to obtain feedback from their respective FECs and send this by e-mail to her or to Meg Stainsby so that a response from Council could be coordinated prior to the deadline.**

5.5. Draft Strategic Directions

The Chair reminded members that Council was requested to provide a response by October 21 to the proposed Draft Strategic Directions based on a College-wide consultation. **Members were requested to ensure that their FECs were aware of this initiative and were in the process of submitting a response.**

6. ON-GOING BUSINESS

6.1. Report from the Chair

There was no report from the Chair.

6.2. Standing Committee on Education Policies

The Chair stated that the Standing Committee on Education Policies was an active Committee and identified the outstanding tasks to be addressed by the in-coming members. She reviewed the terms of reference for the above committee, and asked for volunteers. The following members volunteered: **Ivor Shank, John McKendry, Julie Roper, Susan Hamm and Kim Longmuir.**

6.3. Standing Committee on Planning and Priorities

The Chair reviewed briefly the terms of reference of the above Committee and at her request, the following members volunteered to serve: **Al Atkinson, Darryl Flasch.**

6.4. Report from the Standing Committee on Standards and Admissions

There was no report from the committee. Trish Angus advised that there was no need for Council representation on the Committee as it has been duly constituted by Deans.

6.5. Residency Credit Exemption Committee

In response to the Chair's request, **Lawrence Becker and Trish Angus, as ex-officio,** volunteered to serve.

6.6. Education Technology Committee

The Chair clarified that while the above committee is a College-wide committee, Council representation was required. **Barbara Allen** volunteered to serve on the committee. Members were advised that meetings are open to the College community.

7. NEW BUSINESS

7.1. Revisions to the Financial Services Studies Program

Barbara Allen presented the following Notice of Motion:

THAT Education Council approve the revisions to the Financial Services Studies Program, as presented.

The Chair requested members to refer the proposal to their respective FECs for feedback. The Notice of Motion will be discussed at the October meeting of Council.

7.2. Report on Public-Private Articulation Agreements

The President stated that the Report on Public-Private Articulation Agreements was part of the Ministry's Strategic Plan, Charting a New Course. The intent is to bring the public and private post-secondary institutions closer. The report therefore develops a policy framework and criteria to govern articulation agreements between accredited private training institutions and the college, institute and agency system. Specific attention was drawn to pp. 25 and 26 of the report as the issues identified have not been resolved. Members were informed that a response from the Deans was being coordinated; however, Council input was requested.

Members were requested to refer the Report on the Public-Private Articulation Agreements to their FECs and e-mail their responses to the Chair so that a response could be coordinated for the mid-October deadline.

Documents relating to Items 7.3 - 7.6. were sent to Council for information.

Note: Julie Roper asked for advice concerning communication of Council deliberations at the David Lam Campus.

8. ADJOURNMENT:

The meeting adjourned at 5:45 p.m.

_____ Chair _____ Secretary