



**MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY SEPTEMBER 20, 2010 AT 4:15 PM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Deb Anderson (Vice Chair)
Thor Borgford
Catherine Carlson
Kathy Denton
Gretchen Goertz
Gerry Gramozis
Leon Guppy
Bruce Hardy
Maria Iaquina
Ted James (Ex-Officio)
Peter Kendrick (Board)
Marina Kolar
Scott McAlpine (Ex-Officio)
Elizabeth McCausland (Chair)
Debbie McCloy
Tyson McKrae
Zaheeda Merchant
Gary Tennant
Don Valeri
Kate Yoshitomi

Regrets:

Robin Wylie
Aiko Lim

Guests:

Gina Buchanan
Bruce Kadonoff
Janice Rempel
Pam Tetarenko

Jo-Anne Bilquist (Secretary)

2. APPROVAL OF THE AGENDA

The Chair asked members to approve a fluid Agenda, Council agreed and the Agenda was approved as re-ordered.

3. APPROVAL OF MINUTES

3.1 The June 21, 2010 Minutes were approved as presented.

3.2 J. Bilquist (Secretary) explained that item 5.7 was inadvertently missed in the April Minutes. The Minutes have been corrected and distributed to Council.

The April 19, 2010 Minutes were approved as amended.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Ratification of Education Council Chair and Vice-Chair Elections

J. Bilquist (Secretary) directed members to the Minutes of the May 17, 2010 Education Council Elections.

The Secretary reiterated that Leon Guppy had nominated Liz McCausland for Chair, and that Liz was elected by acclamation. Following three calls for further nominations and hearing none, the Secretary declared Elizabeth McCausland elected by acclamation to the position of Chair for the 2010 – 2011 term.

The Secretary indicated that Deb Anderson had been nominated by Bruce Hardy, and had been elected by acclamation to the position of Vice-Chair. Again, hearing no further nominations after three calls, Deb Anderson was elected by acclamation to the position of Vice-Chair for the 2010 – 2011 term.

4.2 Welcoming Remarks from the Chair

The Chair invited President S. McAlpine to welcome our special guests from China. Scott introduced the academic and senior officers from 5 different institutions in China. The delegates are here to learn about our college management and governance structures. The guests are:

Hao Chao – Changzhou Institute of Mechatronic Technology
Liang Weiyang – Lishui Vocational and Technical College
Yang Lijun – Hunan Railway Professional Technology College
Wang Jiangang – Hebei College of Industry and Technology
Xingyue He – Zhe Jiang Industry Trade Vocational College

The Chair then welcomed back all Education Council members, and extended a welcome to new members: Catherine Carlson, Interim Dean, Humanities and Social Sciences; Maria Iaquinta, Student Services; and Gretchen Goertz, Learning Resources; and to new student members Aiko Lim (who sent regrets today), Marina Kolar and Tyson McKrae.

4.2 a) The Chair directed members to item regarding Sub-committees, and explained that all elected members must serve on at least one sub-committee. She encouraged all members to confirm with her which committees they would like to serve on. The Chair also indicated which committees the students are eligible to serve on.

4.3 Policy Items

a) Revision of Withdrawals Policy

T. James indicated that in the Procedures section, item 1, section a) the day should be changed to Sunday; in section b) the day should be changed to Sunday; in section c) the day should be changed to Friday.

There being no further discussion,

MOVED by T. Borgford; SECONDED by D. McCloy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the amended revision to the Withdrawals Policy.

The Motion was CARRIED.

b) Program Approval Policies

The Chair indicated that this is an information piece. In deference to one of the strategic goals in the new Strategic Plan, she is looking at streamlining the program approval process. She asked that members alert their constituents and ask that they send any feedback to her via e-mail. She will be meeting with Science and Tech FEC to discuss revisions and is happy to meet with other interested FECs.

ACTION Please refer this item to your constituency groups for information.

4.4 Curriculum Committee Recommendations

There was unanimous consent to Short-cycle the Motion to approve the Curriculum Committee recommendations as presented.

MOVED by T. McKrae; SECONDED by D. Valeri,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted guidelines for ENGL 2315, ENGL 3140, ENGL 3190.

The Motion was CARRIED.

5. NEW BUSINESS

5.1 Essential Skills Program

The Chair welcomed Pam Tetarenko and Janice Rempel to speak to this item.

Pam briefly outlined the program proposal, indicating that it has been developed over the past several years in response to needs of those in the field. The program is a series of workshops to help practitioners, similar to the Career Development Practitioner program offered by CFCS Continuing Education.

Responding to a member's question, Janice reported that since 2005 there have been over 1200 students in the program. Pam responded to a query about the initial intake, pointing out that with the addition of a work experience component, the first intake would be next fall.

Another query from a member around literacy and assessment prompted Pam to respond that the goal of the program is to help educators integrate an essential skills focus in their services; participants must demonstrate good reading and writing skills in the course of the program in order to receive a certificate, but no particular grade level is set.

ACTION Please refer this item to your constituency groups for consideration of approval at the October meeting.

5.2 Post-Baccalaureate Diploma in Mathematics & Science Teaching

The Chair invited Bruce Kadonoff to speak to this item.

Bruce gave a brief outline of how the idea for this program developed. He indicated that the feasibility study showed a widespread interest in the program, which is aimed at improving understanding of math and science for practicing elementary and middle-school teachers, thereby improving their teaching. The program consists of 6 courses, over a 2 year part time program, with one course per semester. Bruce noted that there is no other program like this one currently offered in Canada.

Responding to a question, it was noted that the current government moratorium will not affect this program, as it is only impacting degree programs that require DQAB assessments. The number of credits was questioned, and Bruce explained that in order for teachers to receive a pay bump, the program needed to be 30

credits. When asked about potential interest, Bruce replied that there are literally thousands of teachers out there who could benefit, and of the snapshot in the feasibility study, it looks like there is widespread interest.

ACTION **Please refer this item to your constituency groups for consideration of approval at the October meeting.**

6. REPORTS

6.1 Report from the Chair

There is no report.

6.2 Report from the President

President S. McAlpine reminded members that the President's Report was distributed last week.

He indicated that SMT is busy working on an implementation schedule of the elements of the Strategic Plan, and that members could expect something from SMT shortly. As the major centrepiece of the Plan is Learner Pathways, the bulk of initial efforts will focus on processes internal to the college to be sure unnecessary barriers are not being put in the way of students attempting to achieve their goals.

6.3 Report from the Board Representative

P. Kendrick indicated that the first Board Meeting of 2010 – 2011 took place last week. He welcomed new Board Members Don Valeri and Aiko Lim.

6.4 Report from the Secretary

- a) J. Bilquist directed members to the Membership List included in their packages, and indicated that an updated version would be posted shortly on the Education Council webpage.
- b) J. Bilquist directed members to the Draft Meeting Schedule. The Chair asked if any of the dates posed a problem for any members. Hearing no objections, the schedule was accepted. J. Bilquist will post this online as well.

6.5 Report from the Curriculum Committee

There is no report.

6.6 Report from the Standing Committee on Admissions and Language Competency Standards

There is no report.

6.7 Report from the Educational Excellence Committee

There is no report.

6.8 Report from the Standing Committee on Educational Policies
There is no report.

6.9 Report from the Academic Signature Committee
There is no report.

7. OTHER BUSINESS

7.1 Administration Policies
The Chair asked members to alert their constituents to these new policies, available for viewing on the Administrative Policies webpage.

8. NEXT MEETING

October 18, 2010 at 4:15 pm in the Boardroom (4920), New Westminster Campus

9. ADJOURNMENT

Moved by T. McKrae; Seconded by T. Borgford, the meeting adjourned at 5:10 pm.

Chair

Secretary