

TIME	T O P I C	PRESENTER	PURPOSE		
5:00	1. CALL TO ORDER AND CHAIR'S REMARKS	S. Williams			
5:00	2. APPROVAL OF AGENDA/CONSENT AGENDA	S. Williams	A		
	<b>Recommended Motion 28/2013:</b>				
	<i>"THAT the Douglas College Board approve the agenda and approve/acknowledge the following items and motion on the consent agenda"</i>				
2.1	Minutes of the June 20, 2013 Open Session Meeting	S. Donnelly	A		
2.2	Report: Douglas Students' Union (DSU) – September 2013	M. Paradis-Woodman	I		
2.3	Response to Items Referenced in September 2013 DSU Report	S. McAlpine	I		
2.4	Report: College President August, September 2013 Reports to the Board and College Community	S. McAlpine	I		
2.5	Report: Correspondence and Events	S. Donnelly	I		
	<b>a) Correspondence, Reports, Publications</b>				
	i. Province of BC: Ministry of Advanced Education (AVED)				
	<ul style="list-style-type: none"> <li>• July 17, 2013 Correspondence from the Hon. Amrik Virk</li> <li>• September 3, 2013 Appointment of Sandra Carroll as Deputy Minister</li> <li>• 2013/14 Douglas College Accountability Plan and 2012/13 Report as Submitted July 19, 2013 to the Ministry of Advanced Education</li> </ul>				
	ii. <b>Event, The Douglas College Review – Poetry and Prose</b> Copies circulated at the Board table				
	<b>b) Report: Invitations to Events</b>				
	i. Community Engagement Forums, 4:00 – 6:00 p.m. on both dates				
	<ul style="list-style-type: none"> <li>• Monday, September 23, 2014 – David Lam Campus boardroom; room B3011</li> <li>• Tuesday, September 23, 2014 – Aboriginal Gathering Place, New Westminster Campus</li> </ul>				
	ii. "A Class Act" Douglas College Foundation fundraiser				
	<ul style="list-style-type: none"> <li>• Friday, October 18, 2013 – David Lam Campus</li> </ul>				
	iii. Douglas College Board Retreat				
	<ul style="list-style-type: none"> <li>• Saturday, October 19, 2013; 8:00 a.m.</li> </ul>				
	iv. The Training Group's (TG's) Self-Employment Program <i>Entrepreneur of the Year Awards</i>				
	<ul style="list-style-type: none"> <li>• Wednesday, October 23, 2013; details to follow</li> </ul>				
	v. Employee Retirement Reception and Dinner				
	<ul style="list-style-type: none"> <li>• Friday, November 29, 2013 – 5:30 to 9:00 p.m., New Westminster Campus; Upper Café</li> </ul>				
	vi. 2013 Campus Holiday Celebrations				
	<ul style="list-style-type: none"> <li>• Tuesday, December 10 – 4:00 to 6:00 p.m., David Lam Campus – Tim Hortons Café</li> <li>• Thursday, December 12 – 4:00 to 6:00 p.m., New Westminster Campus – Upper Café</li> </ul>				
	vii. Winter 2014 Graduation Ceremonies				
	<ul style="list-style-type: none"> <li>• Tentatively scheduled for Wednesday and Thursday, February 12 and 13, 2014</li> </ul>				
REFERENCE: PURPOSE FOR INCLUSION ON AGENDA		A	I/C	D	I
		APPROVAL	INFORMATION/CONSULTATION	DISCUSSION	INFORMATION

**AGENDA**  
**OPEN SESSION MEETING OF THE DOUGLAS COLLEGE BOARD**  
 Thursday, September 25, 2013; Page 2

T I M E	T O P I C	PRESENTER	PURPOSE
5:05	3. WELCOME TO BOARD MEMBERS GRAEME BOWBRICK, GERRY GRAMOZIS, JILLIAN GRIFFIN, TODD HARPER	S. Williams	I, D
5:10	4. PRESIDENT'S REPORT	S. McAlpine	I, D
	<ul style="list-style-type: none"> <li>a) Douglas College 2010 – 2015 Strategic Plan Update</li> <li>b) Ministry Approval of New Douglas College Credential: Bachelor of Arts in Applied Psychology</li> <li>c) International Partnerships: 2013 Graduation Ceremonies                      SUIBE: Shanghai University of International Business &amp; Economics                      HUST: Heilongjiang University of Science &amp; Technology</li> </ul>		
5:15	5. CHAIR, COMMITTEE AND LIAISON REPORTS AND RECOMMENDATIONS		
	5.1 Board Chair	S. Williams	I, D/C
	5.2 Board Executive and Governance Committee (BEGC)	S. Williams	
	<ul style="list-style-type: none"> <li>a) Board Succession Planning: December 31, 2013 (Wates) Vacancy</li> <li>b) Board Orientations and 2013-14 Mentors</li> <li>c) Board Development: Call for Expressions of Interest in 2014 Conferences                             <ul style="list-style-type: none"> <li>i. April 11 – 14, 2014; Association of Governing Boards – Conference on Trusteeship</li> <li>ii. May 25 – 27, 2014; Association of Canadian Community Colleges</li> </ul> </li> </ul>		I
5:25	5.3 Audit and Finance Committee (AFC)	P. Kendrick	
	a) Chair's Report	P. Kendrick	I, D
	b) Recommendation on Financial Information Pursuant to the Financial Information Act	K. Maynes	A
	<b>Recommended Motion 30/2013:</b> <i>"THAT the Douglas College Board approve the Financial Information Pursuant to the Financial Information Act for the year ended March 31, 2013"</i>		
	c) Request for Proposal (RFP) for New External Auditor	P. Kendrick	A
	d) Annual Review of Audit and Finance Committee's Terms of Reference (TOR)		
	<b>Recommended Motion 31/2013:</b> <i>"THAT the Douglas College Board approve the proposed revisions to the Terms of Reference for the Audit and Finance Committee"</i>		
	c) Draft Fiscal 2013-14 College Budget Guidelines	K. Maynes	I, D

REFERENCE: PURPOSE FOR INCLUSION ON AGENDA	A APPROVAL	I/C INFORMATION/CONSULTATION	D DISCUSSION	I INFORMATION ONLY
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**AGENDA**  
**OPEN SESSION MEETING OF THE DOUGLAS COLLEGE BOARD**  
 Thursday, September 25, 2013; Page 3

T I M E	T O P I C	PRESENTER	PURPOSE
	<b>5. CHAIR, COMMITTEE AND LIAISON REPORTS AND RECOMMENDATIONS</b>		
5:40	<b>5.4 Human Resources Committee (HRC)</b>	J. Utley	I, D
	a) Chair's Report		
	b) Evaluation of 2012-13 President and CEO Performance		
5:45	<b>5.5 Education Council</b>		
	a) Chair, Education Council: June 2013 Report	T. Harper	I, D
	b) Credential Recommendations:		
	<b>Recommended Motion 32/2013:</b>		
	<i>THAT the Douglas College Board withdraw the credentials Bachelor of Arts in Criminology and Bachelor of Arts in Criminology – Honours, and establish the credentials Bachelor of Arts in Applied Criminology and Bachelor of Arts in Applied Criminology – Honours</i>		
	c) Education Council Liaison's Report	M. Darville	I, D
5:50	<b>5.6 Douglas College Foundation Liaison</b>		
	a) Liaison's Report	S. Tomchenko	I, D
5:55	<b>6. NEXT MEETINGS AND ADJOURNMENT</b>	S. Williams	I

**Board Development/Retreat:**

Saturday, October 19, 2013  
 8:00 a.m. – 5:30 p.m.

**Board Meeting:**

Thursday, November 21, 2013; 5:00 p.m.  
 David Lam Campus Boardroom

REFERENCE: PURPOSE FOR INCLUSION ON AGENDA	A APPROVAL	I/C INFORMATION/CONSULTATION	D DISCUSSION	I INFORMATION ONLY
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