DOUGLASCOLLEGE

MINUTES OF MEETING OF EDUCATION COUNCIL
HELD MONDAY, APRIL 19, 2021 AT 9:00 AM
VIRTUAL MEETING VIA ZOOM

Members Present:	**Regrets:**
Ataiza, Ariel	Pacheva, Daniela
Barker, Jennifer	Ramwani, Hemnesh
Bartel Sawatzky, Melissa *(for D. Pacheva)*	Sullivan, Tyler
Borgford, Thor	
Bowbrick, Graeme (Chair)	**Guests:**
Cavanagh, Bette (Recorder)	Helewka, Anna
Cikes, Ivana	Kirkpatrick, Edith
Costantino, Manuela	Palmer, Jim
Crisp, Joan (Vice Chair)	Rachfall, Trisha
Davies, Jonathon	Schechter, Sam
Dench, Sarah	Spencer, Janice
Denton, Kathy *(Ex-officio)*	
Dobre, Alexandra	
Ellingham, Amrita	**Observers**
Fong, Dorritta	Chin-Shue, Sherry
Fraser, Morna	Hall, Nathan
Gronsdahl, Karla	Ho, Tracy
Kinsley, John	Mennill, Sally
Lal, Nikiel *(Ex-officio)*	Millis, Len
Ng, Rella *(Ex-officio)*	Rana, Ruhina
Vekslyer, Vitaliy	
Westerman, Marni	

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged that the campuses of Douglas College are located on the traditional and unceded territories of the QayQayt First Nation and the Kwikwetlem First Nation, as well as other Coast Salish Peoples.

2. ROLL CALL

All guests were welcomed to the meeting. G. Bowbrick reminded everyone of the meeting protocols. Vitaliy Vekslyer introduced himself as a new member.

3. AGENDA

The Chair confirmed that Council members had reviewed the agenda as distributed on April 9, 2021.

4. APPROVAL OF MINUTES

There were no corrections to the minutes of the March 15th meeting.

5. NEW BUSINESS

5.1 Program Revision: Music Diploma

J. Palmer spoke to the item.

The Registrar noted that there are no curriculum revisions to the Music Diploma. This item is submitted for admission changes under item 8.1 a) and does not need to return for approval in May.

ACTION: No action required.

5.2 Program Revision: Diploma in Performing Arts – Foundation for Music Therapy

J. Palmer spoke to the item.

The proposed revisions add a music-specific program requirement in the form of an audition, along with assessments in music theory and aural skills. This change will improve the FMTS program by clarifying the minimum thresholds needed for students success, musically; allowing for better advance planning of faculty workload; providing more information to music faculty for the purposes of entrance award consideration and; aligning with the entrance requirement for the comparable program at Capilano University.

ACTION: Please refer this item to your constituency groups for consideration of approval at the May 17, 2021 meeting.

5.3 Program Revision: Health Care Support Work Certificate Program

E. Kirkpatrick spoke to the item.

To be eligible to receive the *Certificate in Health Care Support Work* (HCSW), students must complete both the Certificate in Health Care Assisting and the Certificate in Community Mental Health Work.

In May 2020, Education Council approved the updated curriculum to the Certificate in Community Mental Health Work, effective September 2021. In preparation of a new course in that program, it was discovered that the HCSW Certificate curriculum required updating to reflect those approved changes.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED J. Crisp; SECONDED by A. Dobre, THAT Education Council approve the Program Revision: Health Care Support Work Certificate effective September 2021.

The Motion was CARRIED.

6. ITEMS FOR APPROVAL

6.1 Program Revision: Therapeutic Recreation Diploma

J. Spencer and T. Rachfall spoke to the item.

Council discussed and approved the initiators' additional request to revise the course title: THRT 2408 Older Adulthood: Chronic Health Conditions and Therapeutic Recreation.

There being no further discussion,

MOVED by J. Kinsley; SECONDED by M. Westerman, THAT Education Council approve the Program Revision: Therapeutic Recreation Diploma effective January 2022.

The Motion was CARRIED.

6.2 Program Revision: Bachelor in Therapeutic Recreation

Council discussed and approved the initiators' additional request to revise the course title: THRT 2408 Older Adulthood: Chronic Health Conditions and Therapeutic Recreation.

MOVED by A. Dobre; SECONDED by S. Dench, THAT Education Council approve the Program Revision: Bachelor Therapeutic Recreation effective January 2022.

The Motion was CARRIED.

7. INFORMATION ITEMS

7.1 Draft Education Council Meeting Schedule 2021-2022

The Chair referenced the draft meeting schedule for 2021-2022. No issues were raised.

ACTION: Please refer this information item to your constituency groups. Please direct feedback to Bette Cavanagh.

8. STANDING COMMITTEE ITEMS

8.1 Admission and Language Competency Committee Recommendation

a) Diploma in Music
   - Reinstate aural skills assessment to the music-specific admission requirement.

b) Diploma in Performing Arts – Foundation for Music Therapy
   - Reinstate aural skills assessment (as above).

c) Bachelor in Therapeutic Recreation
   - Reduce Biology requirement from 6 credits to 3 credits; add required course CFCS 2432 Understanding Aboriginal Perspective and Experiences to complete the Certificate in Academic Foundations pathway.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by M. Costantino; SECONDED by A. Ataiza, THAT Education Council approve the Admissions and Language Competency Standards Committee recommendations for the Diploma in Music effective September 2022; Diploma in Performing Arts – Foundation for Music Therapy effective September 2022; and Bachelor in Therapeutic Recreation effective January 2022.

The Motion was CARRIED.

8.2 Curriculum Items

a) Curriculum Committee Recommendations

M. Westerman spoke to the Curriculum Committee's submission and review of 16 curriculum guidelines: 3 new and 13 revised curriculum guidelines.

Council members were asked to remind their constituency groups to please respect the submission deadlines.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by J. Crisp; SECONDED by A. Ellingham, THAT Education Council approve the submitted new guidelines for: CMNS 2115**, CMNS** 2125**, CMPT** 2367 and the **revised**

guidelines for: MARK 4390**; PSYC** 3300, 3301, 3309, 4360**; MODL** 1162**; CMNS** 1115, 1125, 3000, 3200, 3400, 3401, 3500.

The Motion was CARRIED.

8.3 Policy Items

a) Associated Studies Policy

S. Schechter provided an overview of the changes reflecting current operational and funding practices. K. Denton acknowledged that the concerns raised have been resolved and thanked the Policy Committee for addressing the changes.

ACTION: Please refer this item to your constituency groups for consideration of approval at the May 17, 2021 meeting.

b) Academic Performance Policy

R. Ng provided an overview of the revisions related to the Academic Excellence section of the policy.

Discussion ensued concerning the use of the term, Graduation Honour, for students being recognized with a gold cord. It was suggested that the word honour be replaced with 'distinction' or a similar term, to differentiate from those students graduating from Bachelor of Arts, Honours programs.

ACTION: Please refer this item to your constituency groups for consideration of approval at the May 17, 2021 meeting.

c) Academic Integrity Policy (SOP, Flowchart and Reporting Form)

R. Ng spoke to the housekeeping changes to the SOP, Flowchart and Reporting Form.

Council members discussed and agreed to a slight change in wording to Step 1 of the Academic Integrity (Violation of) SOP. The suggested edits were viewed as housekeeping in nature and would assist faculties and students to understand the document.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by M. Fraser; SECONDED by K. Gronsdahl, THAT Education Council approve the housekeeping revisions to the Standard Operating Procedure (SOP), Flowchart

and Reporting Form of the Academic Integrity Policy. No changes were made to the policy.

The Motion was CARRIED.

9. REPORTS

9.1 Report from the Chair

The Chair referred to his written report to the College Board included in the agenda package.

9.2 Report from the President

The President reported on preparations underway for return to campus for Fall 2021. She advised that until we get a better sense of how the vaccination program is going, no hard decisions have been made about the Fall. We are behaving cautiously and await further updates on the Go Forward Guidelines for the post-secondary sector.

9.3 Report from the Vice President, Academic & Provost

T. Borgford advised that in consultation with the Deans, Chairs and Coordinators, and as we await further direction from the Ministry and Provincial Health Officer, our working assumption is that the Fall semester will be a period of transition. We anticipate and are preparing for greater demand from departments to move their courses to online/hybrid mode for Winter 2022.

The Chair noted that there are many views circulating about the return to campus for Fall and that it is important for council members to convey the messaging that we do not have certainty at this time.

T. Borgford encouraged faculty interested in delivering online or hybrid courses in the future to attend the upcoming faculty workshop on May 7th, Online & Hybrid Delivery Workshop for Fall 2021 & Onward, from 3:30 pm to 5:30 pm. B. Cavanagh will circulate the workshop link to council members.

10. Report from the Board Liaison

No report.

10.1 Report from the Secretary

B. Cavanagh advised that the Election for Chair and Vice Chair will be administered electronically. An email with instructions will be circulated to the returning and incoming members along with a template created for the nominator and the candidate to complete.

Next, she advised that she is working on the Standing Committee terms of reference and hopes to have something to present to council for discussion in May.

Questions arose about the development of the flowchart to capture the role of Faculty Education Committees (FECs) in relation to EdCo processes. The Chair clarified that FECs are an integral part but they are not standing committees of Education Council. The current priority is to have a full discussion about the terms of reference for standing committees. The flowchart will be completed and brought to Council after that.

11. STANDING COMMITTEE REPORTS

No committee reports.

12. NEXT MEETING

Monday, May 17, 2021 at 9:00 am (Virtual Meeting. Zoom)

13. ADJOURNMENT

The meeting adjourned at approximately 10:21 a.m.

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Chair **Secretary**