



MINUTES OF MEETING OF EDUCATION COUNCIL
HELD MONDAY, MARCH 20, 2023
9:00 A.M. – 11:00 A.M. – VIA ZOOM

Table with 2 columns: Members Present and Regrets/Guests/Observers. Lists names of council members and guests.

Interpreters\*

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged that the campuses of Douglas College are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the q'icay (Katzie), q'w'a:n'la'n (Kwantlen), kw'ikw'alexam (Kwikwetlem), x'w'maθk'w'ayam (Musqueam), and qiqeyt (Qayqayt) First Nations.



## 2. ROLL CALL

The Chair welcomed all guests and extended a welcome to new Council Members, Danna Domasig, Student Representative and Caedyn Lennox, Staff representative.

J. Kinsley and Luna Wagner sent regrets to the meeting.

## 3. AGENDA

The Chair confirmed that Council members had reviewed the agenda as distributed on March 10, 2023. The Chair advised that Item 7.2 Evaluation Policy was placed under the wrong heading and will be addressed under Item 5.1. New Business.

## 4. APPROVAL OF THE MINUTES

4.1 The Minutes of February 13, 2023 were approved.

## 5. NEW BUSINESS (Notice of Motion) Items for Council Approval

### 5.1 Policy Items

#### a) Evaluation Policy

S. Schechter spoke to the item.

The Evaluation Policy is up for a routine review that comes with a number of suggested changes many of which are housekeeping in nature and some changes are more substantial. The information in the package sets out these revisions.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the April 17, 2023 meeting.

## 6. NEW BUSINESS (Notice of Motion) – Items for Council Advice to the Board

6.1 No items.

## 7. FINAL DECISION (Motion to Approve) – Items for Council Approval

### 7.1 Curriculum Items

#### a) Curriculum Committee Recommendations

L. Millis spoke to the Curriculum Committee's submission and review of 2 curriculum guidelines, 2 were approved: 1 revised curriculum guidelines and 1 new curriculum guideline.

An error was flagged regarding the descriptive course title for CRWR 2204. The Secretary will update the title in the Committee's report to reflect the correct title:



Writing Young Adult Fiction. The course number and title are correctly indicated in Curriculum Navigator.

There being no further discussion,

**There was unanimous consent to Short-cycle the proposed Motion.**

**MOVED by D. Keighron, SECONDED by S. Mennill, THAT Education Council approve the submitted revised guidelines for POLI 1102; and new guideline: CRWR 2204.**

**The Motion was CARRIED.**

**8. DECISION (Motion to Approve) Items for Council Advice to the Board**

**8.1 Program Revision: Public Accounting (Concentration)**

A. Bains spoke to the item. No comments or questions arose.

There being no further discussion,

**MOVED by D. Keighron; SECONDED by D. Domasig, THAT Education Council approve the Program Revision: Public Accounting (Concentration) effective January 2024.**

**The Motion was CARRIED.**

**8.2 Program Revision: Data Analytics in Accounting (Concentration)**

A. Bains spoke to the item. No comments or questions arose.

There being no further discussion,

**MOVED by R. Rana; SECONDED by N. Hall, THAT Education Council approve the Program Revision: Data Analytics in Accounting (Concentration) effective January 2024.**

**The Motion was CARRIED.**

**8.3 Program Revision: Post-Degree Diploma in Professional Communication**

S. Schechter spoke to the item. No comments or questions arose.

There being no further discussion,

**MOVED by D. Keighron; SECONDED by S. Mennill, THAT Education Council approve the Program Revision: Post-Degree Diploma in Professional Communication effective January 2024.**

The Motion was CARRIED.

**8.4 Program Revision: Music Technology Diploma**

H. Fairbairn spoke to the item. No comments or questions arose.

There being no further discussion,

**MOVED by S. Mennill; SECONDED by S. Dench, THAT Education Council approve the Program Revision: Music Technology Diploma) effective January 2024.**

The Motion was CARRIED.

**8.5 Sign Language Interpreting Program**

T. Borgford referred to the item in the package and invited questions.

Several Council Members shared feedback from their constituency groups. Discussion included:

- implications and benefits regarding co-location of the program
- commitment to Douglas College students currently in the program
- benefits to the Deaf and Hard of Hearing students and community
- increased demand for retaining qualified interpreting services
- impact on Modern Languages ASL courses housed in LLPA
- transfer of the DPSLI to VCC requires Board approval at each institution

T. Borgford confirmed that the students currently enrolled in the program would be supported through completion at Douglas College and will graduate with Douglas College credentials.

Following lengthy discussion, the Chair confirmed that the advice provided to the College Board will reflect the fullness of the discussion and the various points of view that have been expressed.

There being no further discussion,

**MOVED by P. Cawley; SECONDED by S. Mennill, THAT the Education Council Chair will present Education Council's advice to the College Board.**

The Motion was CARRIED.

## **9. INFORMATION ITEMS**

### **9.1 Concept Paper: Advanced Certificate in Applied Audio**

H. Fairbairn spoke to the item.

The proposed 30 credit Advanced Certificate in Applied Audio builds on the success of the Music Technology Diploma. The courses focus on skills related to the main and emerging areas of industry demand: live audio, postproduction, game audio, mastering and immersive audio. Other courses enhance communication skills and students' ability to create audio-visual content for digital platforms, both crucial to their networking capacity and professional profile.

**ACTION:** Please refer this item to your constituency groups and direct all feedback to Hazel Fairbairn at [fairbairnh@douglascollege.ca](mailto:fairbairnh@douglascollege.ca).

### **9.2 Programs Committee**

The Chair referred to the February 2023 and March 2023 reports in the agenda package. No questions or comments arose.

## **10. REPORTS**

### **10.1 Report from the Chair**

The Chair advised of another recently received student appeal. He reiterated that Education Council does not have the purview to address tuition refunds and that the Appeal of Educational Decisions Policy will be brought to Education Council for discussion about how to address this issue.

### **10.2 Report from the President**

The President thanked everyone for their participation at the Winter graduation ceremonies. Graduating approximately 2000 students over 9 ceremonies, she shared her appreciation to the Enrolment Services team and to all those who contributed to making this a special event for students.

The President indicated that she and her post-secondary colleagues have been engaging with the new Minister and new Deputy Minister as they transition to their roles.

### **10.3 Report from the Vice President, Academic & Provost**

No report.



**10.4 Board Liaison**

B. Cove was appreciative of the discussion and expressed her thanks for considering what is best for students.

**10.5 Report from the Secretary**

No report.

**11. DECISION IN-CAMERA**

**11.1 Recommendation: Award for Educational Excellence 2022-2023**

All guests and observers departed the meeting and members met in camera. The Chair welcomed Andrew Osborne, Chair of the Educational Excellence Committee, to provide a brief overview of the recommended candidate.

There being no further discussion,

**There was unanimous consent to Short-cycle the proposed Motion.**

**MOVED by S. Schechter; SECONDED by P. Cawley, THAT Education Council approve the recommendation of the Educational Excellence Committee as presented, and submit the recommendation to the Senior Management Team (SMT) for approval.**

**The Motion was CARRIED.**

**12. NEXT MEETING**

Monday, April 17, 2023 at 9:00 a.m. Via Zoom

**13. ADJOURNMENT**

The meeting adjourned at approximately \_\_\_\_\_ a.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary