DOUGLASCOLLEGE

MINUTES OF MEETING OF EDUCATION COUNCIL

MONDAY, December 18, 2023

9:00 am – 11:00 am (VIA ZOOM)

Members Present:	**Regrets:**
Borgford, Thor	Keighron, David
Bowbrick, Graeme	Lupton, Rowan
Cavanagh, Bette (Recorder)	
Cawley, Pam	
Curiel, Cathy	
Dench, Sarah	**Guests:**
Denton, Kathy (*Ex Officio*)	Falls, Dominique
Ferenc, Ava (*Ex Officio*)	Gill, Tanvir
Hall, Nathan (Vice Chair)	Kirkpatrick, Edith
Lennox, Caedyn	Newton, Rachael
Lira Herrera, Debanhi	Pilar, Kevin
Mennill, Sally (Chair)	Polushin, Sandra
Mills, Cathy	Zhao, Jennifer
Mistry, Zarine	
Nicholson, Maureen	**Observers:**
Rajendran, Srinithin	Yan, Genessa
Rana, Ruhina	
Squair, Nancy	
Valdés, Josefa	
Williams, Justin	
Younan, Bacel *(Ex Officio)*	
Yun, Myungsan	

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

Josefa Valdés acknowledged that the campuses of Douglas College are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the q̓íc̓əy̓ (Katzie), *q'ʷa:*n̓ƛ'ən̓ (Kwantlen), kʷikʷəƛ̓əm (Kwikwetlem), xʷməθkʷəy̓əm (Musqueam), and qiqéyt (Qayqayt) First Nations.

2. ROLL CALL

D. Keighron and R. Lupton sent regrets to the meeting.

3. AGENDA

The Chair confirmed that Council members had reviewed the agenda as distributed on December 8, 2023.

4. APPROVAL OF THE MINUTES

4.1 The Minutes of November 20, 2023 were approved.

5. NEW BUSINESS (Notice of Motion) Items for Council Approval

5.1 Committee Membership:

No items.

6. NEW BUSINESS (Notice of Motion) – Items for Council Advice to the Board

6.1 Full Program Proposal: Certificate in Mental Health and Substance Use Work

T. Gill spoke to the item.

Due to the impact of the COVID-19 pandemic and the current opioid crisis on BC's population, the Ministries of Health and Post-Secondary Education and Future Skills are responding to this need by creating a new mental health and substance use worker role within the health care system.

This new Certificate will build on the existing Community Mental Health Work Certificate program and adds content related to medication management, mental health and addictions, trauma-informed care and professional practice. A theme of indigenization, equity, diversity and inclusion is woven throughout the curriculum.

In addition to the program proposal, the courses have been changed (from CMHW to MHPS) to reflect the approved change in department name from Community Mental Health Work to Mental Health and Personal Support Work.

E. Kirkpatrick added that the Ministry is now actively recruiting and interviewing for this position.

The initiators extended their appreciation to the Programs Committee and Enrolment Services for all their work and assistance with this program.

ACTION: Please refer this item to your constituency groups for consideration of approval at the January 22, 2024 meeting.

6.2 Program Revision: Bachelor of Business Administration, Concentration in Project Management

R. Newton spoke to the item.

This program revision will offer students better preparation in Project Management. Feedback from both students and the Program Advisory Committee have been integrated by adding BUSN 3605 (Applied Digital Project Management) as a required course. A note was also changed to recommend other Project Management courses that students can choose for their electives.

ACTION: Please refer this item to your constituency groups for consideration of approval at the January 22, 2024 meeting.

7. FINAL DECISION (Motion to Approve) – Items for Council Approval

7.1 Curriculum Committee

a) Curriculum Committee Recommendations

M. Nicholson spoke to the Curriculum Committee's submission and review of 6 curriculum guidelines. There are 4 new and 2 withdrawn guidelines.

K. Denton advised that it would be helpful if the Curriculum Committee could include the course title and course description of any new course(s) in their report. M. Nicholson responded that the Committee will accommodate this request.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by N. Hall; SECONDED by R. Rana, THAT Education Council approve the submitted new curriculum guidelines for ACCT 3421; **PHIL** 2290**, SPSC** 4151, **SPSC** 4176 **and the withdrawn curriculum guidelines, SPSC** 4301, **SPSC** 4302.

The Motion was CARRIED.

8. DECISION (Motion to Approve) Items for Council Advice to the Board

8.1 Program Revision: Diploma in Classroom and Community Support

S. Polushin spoke to the item. No comments or questions arose.

There being no further discussion,

MOVED by R. Rana, SECONDED by D. Herrera Lira, THAT Education Council approve the Program Revision: Diploma in Classroom and Community Support effective September 2024.

The Motion was CARRIED.

8.2 Full Program Proposal: Post-Degree Diploma in Kinesiology

D. Falls spoke to the item. No comments or questions arose.

It was confirmed that the word Professional has been removed from the proposed credential name. The initiators will revise the documentation to remove any reference to the word Professional.

There being no further discussion,

MOVED by C. Mills; SECONDED by Z. Mistry, THAT Education Council approve the Full Program Proposal: Post-Degree Diploma in Kinesiology effective September 2024.

The Motion was CARRIED.

8.2.1 Recommendation to the College Board to establish the credential Post-Degree Diploma in Kinesiology

The Chair spoke to the item.

There being no further discussion,

MOVED by N. Hall, SECONDED by P. Cawley, THAT Education Council recommends that the College Board establish the credential Post-Degree Diploma in Kinesiology effective September 2024.

The Motion was CARRIED.

8.3 Admissions Advisory Committee Recommendations

N. Hall spoke to the item. No comments or questions arose.

There being no further discussion,

MOVED by Z. Mistry; SECONDED by N. Hall, THAT Education Council approve the Admissions Advisory Committee recommendation for a 3-year Articulated Pathway Agreement between Bayswater Education and Douglas College, whereby the General College Admission English Proficiency requirement be met with the

successful completion of Bayswater University and Douglas College Pathway Program C1-Level 9, effective immediately.

The Motion was CARRIED.

8.4 Educational Affiliations: Taylor's University, Malaysia

J. Zhao spoke to the item. No comments or questions arose.

There being no further discussion,

MOVED by S. Dench, SECONDED by N. Hall, THAT Education Council approve the Educational Affiliation: Taylor's University, Malaysia.

The Motion was CARRIED.

8.5 Educational Affiliations: FPT University, Vietnam

J. Zhao spoke to the item. No comments or questions arose.

There being no further discussion,

MOVED by R. Rana, SECONDED by S. Dench, THAT Education Council approve the Educational Affiliation: FTP University, Vietnam.

The Motion was CARRIED.

9. INFORMATION ITEMS

9.1 Programs Committee

The Chair referred to the November2023 report in the agenda package. No questions or comments arose.

9.2 Admissions Advisory Committee

The Chair referred to the November 2023 report in the agenda package. No questions or comments arose.

9.3 Update to Education Council Guide to Writing or Revising Course Curriculum Guidelines

a) Guide to Writing or Revising Course Curriculum Guidelines (December 2023)

The Chair expressed appreciation to the Committee for the helpful revisions to the Guidelines.

10. REPORTS

10.1 Report from the Chair

The Chair noted that she has been working with our Student Representatives on Council to find ways for them to participate at Education Council meetings. She thanked everyone for their work on Council and wished everyone happy holidays.

10.2 Report from the President

The President wished everyone happy holiday and a restful break.

The President mentioned that if you happen to be at the New Westminster Campus you may notice some heavy equipment operating on the new 808 Royal property removing the concrete from the parking lot surface, etc. Noting that this is very exciting news for us, she added that the scheduling of the ground-breaking ceremony is still in the works as it involves many people and coordination of schedules.

10.3 Report from the Vice President, Academic & Provost

T. Borgford advised that the College is seeing some fairly robust enrolments for the Winter semester. After many years, our domestic enrolments are starting to come back up. The College is are currently up about 5% which is a very positive development that we are hopeful will continue.

10.4 Board Liaison

A. Ferenc reported on the recent Douglas College Board meeting and advised that the Board approved the 2022-2025 Tentative Collective Agreement between Douglas College and Douglas College Faculty Association. The Board also approved the 2024-2025 Consolidated Budget Guidelines.

10.5 Report from the Secretary

No report.

11. NEXT MEETING

Monday, January 22, 2023 at 9:00 a.m. (Via Zoom)

12. ADJOURNMENT

The meeting adjourned at approximately 9:25 a.m.

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Chair **Secretary**