DOUGLASCOLLEGE

MINUTES OF MEETING OF EDUCATION COUNCIL

March 18, 2024

9:00 am – 11:00 am (VIA ZOOM)

Members Present:	**Regrets:**
Borgford, Thor	Rajendran, Srinithin
Bowbrick, Graeme	
Cavanagh, Bette (Recorder)	
Cawley, Pam	
Curiel, Cathy	
Dench, Sarah	**Guests:**
Denton, Kathy (*Ex Officio*)	Gretchev, Andrea
Ferenc, Ava (*Ex Officio*)	Kirkpatrick, Edith
Hall, Nathan (Vice Chair)	Osborne, Andrew
Keighron, David	Semeniuk, Monica
Lennox, Caedyn	
Lupton, Rowan	
Lira Herrera, Debanhi	
Mennill, Sally (Chair)	
Mills, Cathy	**Observers:**
Nicholson, Maureen	Yan, Genessa
Rana, Ruhina	
Squair, Nancy	
Valdés, Josefa	
Williams, Justin	
Younan, Bacel *(Ex Officio)*	
Yun, Myungsan	

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

Debanhi Herrera-Lira acknowledged that the campuses of Douglas College are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the q̓íc̓əy̓ (Katzie), *q'ʷa:*n̓ƛ'ən̓ (Kwantlen), kʷikʷəƛ̓əm (Kwikwetlem), xʷməθkʷəy̓əm (Musqueam), and qiqéyt (Qayqayt) First Nations.

2. ROLL CALL

S. Rajendran sent regrets to the meeting.

3. AGENDA

The Chair confirmed that Council members had reviewed the agenda as distributed on March 8, 2024.

4. APPROVAL OF THE MINUTES

4.1 The Minutes of February 12, 2024 were approved.

5. NEW BUSINESS (Notice of Motion) Items for Council Approval

5.1 No items.

6. NEW BUSINESS (Notice of Motion) – Items for Council Advice to the Board

6.1 Program Revision: Bachelor of Science in Nursing

A. Gretchev spoke to the item.

At the request of the Registrar, this program revision reinstates the immunization admission requirement. Applicants must obtain all immunizations mandated by the Health Authorities or Public Health orders to be permitted access to clinical sites. This statement must appear in the curriculum guideline so that the Registrar is able to withdraw the offer of admission should the student not comply.

ACTION: Please refer this item to your constituency groups for consideration of approval at the April 22, 2024 meeting.

7. FINAL DECISION (Motion to Approve) – Items for Council Approval

7.1 Curriculum Committee

a) Curriculum Committee Recommendations

C. Curiel spoke to the Curriculum Committee's submission and review and assessment of 6 curriculum guidelines. There are 3 revised CGs and 3 new CGs.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by D. Keighron; SECONDED by N. Hall, THAT Education Council approve the submitted new curriculum guidelines for ACCT 1222; **MODL** 1191; **HUMD** 1130; **HIST** 3370; **MUSC** 2345, and **MUSC** 2445.

The Motion was CARRIED.

7.2 Admissions Advisory Committee Recommendations

E. Kirkpatrick spoke to the item. No comments or questions arose.

There being no further discussion,

MOVED by R. Rana; SECONDED by N. Hall, THAT Education Council approve the Admissions Advisory Committee recommendation of the continuation of the temporary variance to the English Proficiency requirements for the Health Care Assisting (HCA) program to align with the BC Care Aide and Community Health Worker Registry HCA Program Entry – English Language Competency Requirements while Douglas College delivers the program via the Ministry funded Health Career Access Program (HCAP).

The Motion was CARRIED.

7.3 Policy Items

a) Academic Integrity Policy

S. Dench spoke to the item.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by D. Keighron; SECONDED by N. Hall, THAT Education Council approve the revisions to the Academic Integrity Policy effective May 2024.

The Motion was CARRIED.

b) Appeal of Educational Decisions Policy

S. Dench spoke to the item.

S. Dench was happy to report that a working group has been created to clarify and simplify the Request for Exceptions Form to ensure openness and fairness to students. She thanked B. Younan for leading this review.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by P. Cawley; SECONDED by R. Rana, THAT Education Council approve the revisions to the Appeal of Educational Decisions Policy effective May 2024.

The Motion was CARRIED.

8. DECISION (Motion to Approve) Items for Council Advice to the Board

8.1 No items.

9. INFORMATION ITEMS

9.1 Concept Paper: Post-Baccalaureate Diploma in Applied Project Management

M. Semeniuk spoke to the item.

The Post-Baccalaureate Diploma in Project Management builds upon the success and growth of the Post-Degree Diploma. This proposed two-year PBD in Project Management would be Co-op eligible offering our students greater experiential education opportunities.

The President questioned the rationale for the required CSIS courses and suggested that the course offerings should include other subject matters. J. Valdez commented that a Finance course would be beneficial to students in this program.

M. Nicholson was appreciative of the presentation and commented on the enabling of students to participate in Co-op, as one year programs are not eligible. She is interested in pursuing this and sees the rationale from the student's perspective.

ACTION: Please refer this item to your constituency groups and direct all feedback to Monica Semeniuk at semeniukm@douglascollege.ca.

9.2 Programs Committee Report February 2024

The Chair referred to the February 2024 report in the agenda package. No questions or comments arose.

9.3 Admissions Advisory Committee Report January and February 2024

The Chair referred to the January and February 2024 reports in the agenda package. No questions or comments arose.

10. REPORTS

10.1 Report from the Chair

The Chair advised that the nominations are underway for the next Education Council elections. She asked members to share this information with their various constituency groups and to encourage students to run for Education Council.

10.2 Report from the President

The President spoke about the recent celebrations held for the new 808 Royal building project. The ground-breaking event was attended by Premier David Eby, other

members of government and invited guests. She commented how exciting it is to see the project moving forward.

The President advised that the Provincial government has provided greater clarity regarding the International student enrolment policy changes. The Ministry of Post-Secondary and Future Skills has announced that public education will largely remain whole. She noted that going forward, International students will now be required to complete an Attestation Letter issued by the Province, as part of their application process.

The President commented that our International department already does a great job of managing enrolment but there may be some unknowns. She reported that there have been no cuts or changes to the College's budget for 2024-2025 and that the number of FTE assumptions is unchanged.

10.3 Report from the Vice President, Academic & Provost

No report.

10.4 Board Liaison

A. Ferenc spoke about her attendance at the 808 ground breaking celebration where she had the opportunity to take part with both past and current Board members. She shared her appreciation for serving on Education Council and is encouraging other students to run for EdCo.

10.5 Report from the Secretary

No report.

11. DECISION IN-CAMERA

11.1 Recommendation: Award for Educational Excellence 2023-2024

All guests and observers departed the meeting and members met in camera. The Chair welcomed Andrew Osborne, Chair of the Educational Excellence Committee, to provide a brief overview of the recommended candidate.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by D. Keighron; SECONDED by P. Cawley, THAT Education Council approve the recommendation of the Educational Excellence Committee as presented, and submit the recommendation to the Senior Management Team (SMT) for approval.

The Motion was CARRIED.

12. NEXT MEETING

Monday, April 22, 2023 at 9:00 a.m. (Via Zoom)

13. ADJOURNMENT

The meeting adjourned at approximately 9:38 a.m.

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Chair **Secretary**