

**HONORARY FELLOW POLICY**

<b>Policy Name:</b> Honorary Fellow	<b>Responsible Owner:</b> Vice President, Public Affairs	<b>Created:</b> 2011 Jan
<b>Policy number:</b> A36	<b>Approval Body:</b> Senior Management Team SMT	<b>Last Reviewed/Revised:</b> 2022 Oct
<b>Category:</b> Administration	<b>Replaces:</b> A02.12.01 and A.PR01.02	<b>Next Review:</b> 2028 Apr

**TABLE OF CONTENTS**

- A. **PURPOSE**
- B. **SCOPE**
- C. **DEFINITIONS**
- D. **POLICY STATEMENTS**
- E. **PROCEDURES**
- F. **SUPPORTING FORMS, DOCUMENTS, WEBSITES, RELATED POLICIES**
- G. **RELATED ACTS AND REGULATIONS**
- H. **RELATED COLLECTIVE AGREEMENTS**

**A. PURPOSE**

The purpose of this policy is to establish and communicate the designation “Honorary Fellow,” to distinguish individuals of such standing so that they may serve to inspire graduates and reflect the [Values](#) of the College in the wider community.

**B. SCOPE**

This policy applies to all members of the College Community who are or might become involved in the identification and selection process for Honorary Fellows.

**C. DEFINITIONS**

**College Community:** All College employees, students and Board members, and any other person who is contractually obligated to comply with College policy; for the purposes of this policy, includes Douglas College alumni.

**Honorary Fellow:** An individual recognized by Douglas College for outstanding achievement or distinguished service on a community, provincial, national or international scale and who accepts the College’s offer of an honorific title intended to signal a sharing of values and mutual regard between the College and the individual so recognized.

**D. POLICY STATEMENTS**

1. The College supports the identification and honouring of select high-achieving individuals who reflect the College’s Values.



2. Douglas College employees and members of the College Community are eligible to submit nominations for potential candidates for the Honorary Fellow designation.
3. The College reserves the right to revoke any Honorary Fellow designation it has previously conferred.

#### **E. PROCEDURES**

One or more Honorary Fellow designation may be conferred at the February and June convocation ceremonies.

[Standard Operating Procedure](#) (for internal users)

- *Honorary Fellow Nomination*
- *Honorary Fellow Revocation*

#### **F. SUPPORTING FORMS, DOCUMENTS, WEBSITES, RELATED POLICIES**

[Honorary Fellow Nomination Form](#)

[Honorary Fellow Selection Committee Terms of Reference](#)

#### **G. RELATED ACTS AND REGULATIONS**

N/A

#### **H. RELATED COLLECTIVE AGREEMENTS**

N/A